

**Mountain Area Workforce Development Board
Virtual Zoom
Request for Proposal Meeting of April 4, 2022
Youth Bidder's Conference
Minutes**

The Mountain Area Workforce Development Board (MAWDB) convened a regular meeting virtual via Zoom for Youth Bidder's Conference at 10:00 am on Monday, April 4, 2022 hosted at Land of Sky Regional Council of Government located in Asheville, North Carolina. Nathan Ramsey, MAWDB Director facilitated the virtual meeting.

Present Remotely: Dr. Gene Loflin, Scott Queen, Jimmy Huey, Lance Crawford, Jordan Meeks, Kristen Kress, Vicki Kelley

WDB Staff Present at Land of Sky Office: Nathan Ramsey, Zia Rifkin

WDB Staff Remote Participation: Melissa Wright, Barbara Darby, Brandon Priester

Bidder's Conference began at 10:00 am

Welcome Everyone- Introductions made

Bidder's Conference:

Thank you for attending. Reference to Request for Proposal beginning with specifically Page 4 timeline, Bidder's Conference with intent to bid on Monday, April 4, 2022. A letter of intent must be submitted by April 21, 2022 to Nathan Ramsey. Reference Proposal due by Friday, May 11, 2022 by 4:00 pm. Contracts in place by Friday, June 28, 2022 with signature pages. Questions due by April 15, 2022 via email to Nathan Ramsey and copy Zia Rifkin. These questions and answers will be shared with all.

Opened the virtual floor for questions.

Lance Crawford-will proposed numbers be taken into account? Nathan answered you will not know the budget and cuts are foreseen. Zia states 5% budget cut is usually expected.

Reminder you can submit questions via email until April 15, 2022.

Bidder's Conference is ready to close. All information is available per procurement process.

Bidder's Conference is closed at 10:16 am.

**Mountain Area Workforce Development Board
Virtual Zoom
Request for Proposal Meeting of April 4, 2022
Adult/Dislocated Worker Bidder's Conference
Minutes**

The Mountain Area Workforce Development Board (MAWDB) convened a regular meeting virtual via Zoom for Adult/Dislocated Worker Bidder's Conference at 11:00 am on Monday, April 4, 2022 hosted at Land of Sky Regional Council of Government located in Asheville, North Carolina. Nathan Ramsey, MAWDB Director facilitated the virtual meeting.

Present Remotely: Dr. Gene Loflin, Scott Queen, Jason Chappell, Deborah Wright, Lance Crawford, Jordan Meeks, Kristen Kress, Dewana Little, Marc Czarnecki

WDB Staff Present at Land of Sky Office: Nathan Ramsey, Zia Rifkin

WDB Staff Remote Participation: Melissa Wright, Barbara Darby

Bidder's Conference began at 11:00 am

Welcome Everyone- Introductions made

Bidder's Conference:

Thank you for all you do. This Request is released every 3 years and required under the WIOA program. You can offer to serve all 4 counties or less. A letter of intent must be submitted by April 21, 2022 to Nathan Ramsey. Reference to Request for Proposal beginning with specifically Page 4 timeline. Contracts can be renewed up to 3 years. Bidder's Conference with intent to bid on Monday, April 4, 2022. Proposal due by Friday, May 11, 2022 by 4:00 pm. Contracts in place by Friday, June 28, 2022 with signature pages. Questions due by April 15, 2022. Zia state a contractor can submit proposal for one or more counties.

Integrated service delivery is explained per the RFP.

Opened the virtual floor for questions. Deborah Wright-If you have a bid for one county how does that impact proposals? Nathan answered consideration would be made for best path forward for single county proposal. Would a consideration be made for one county versus two counties? Zia answered all proposals are considered not matter how small or large. Per Nathan we are restricted by the funding we receive as a Board and the Board makes decisions based off of this funding.

Deborah stated she saw the 5% possible cut and curious how it would work. Nathan stated that some Boards try to make money, but we as a Board in this area make consideration to what is best for our area.

Referenced made to Page 55 for contractor research. Infrastructure cost is not an issue for us because DWS provides office space. Letters of intent have been released to be Career Center Operators.

Dewana Little-What type of agency are able to bid? Nathan answered anyone can bid. There is no discrimination, all are considered. Nathan explained briefly WIOA and other RFPs out.

Reminder you can submit questions via email to Nathan and Zia until April 15, 2022.

Bidder's Conference is ready to close. All information is available per procurement process.

Bidder's Conference is closed at 11:21 am.