



**RPO Technical Coordinating Committee**  
March 12th, 2015 – 10:00 A.M., Land of Sky Regional Council  
**Minutes**

Attendees:

Brendan Merithew  
Daniel Cobb  
Forrest Gilliam (ph)  
Karen Kiehna

Kristina Solberg  
Mark Burrows  
Martha Ramsey  
Paul Black

Scott Collier  
Tristan Winkler  
Vicki Eastland  
Wanda Austin

**1. WELCOME AND HOUSEKEEPING**

Martha Ramsey opened the meeting, introductions followed, and the Agenda was presented.

**2. PUBLIC COMMENT**

The public comment period was opened, and as no members of the public were present, the public comment period was then closed.

**3. CONSENT AGENDA**

- A. Minutes from the RPO TCC January 15, 2015<sup>th</sup> Meeting

***Mark Burrows motioned to approve the January 15, 2015 minutes, Daniel Cobb seconded, and as none opposed, the minutes were approved.***

**4. RPO BUSINESS**

- A. Land of Sky RPO Draft 2015-16 PWP 5yr Planning Calendar

Vicki Eastland presented the PWP information which was included in the Agenda packet. Mark Burrows asked if the amounts could be divided by county allocation and Vicki replied that it is an approximate 25% split.

***Mark Burrows motioned to approve the PWP Calendar, Martha Ramsey seconded, and as none were opposed, the motion carried and the PWP 5-year Planning Calendar was so approved.***

- B. LOSRPO Bike/Pedestrian Project Submission form

Vicki Eastland reviewed the project submission form and asked for comments, input or questions. Wanda Austin asked if the public could use this form and Vicki replied that it will be available to the public and announced at the public outreach event. As suggested, a Contact Information block will be added to the form, and a link to the Bike Plans as a reference.

- C. Town of Marshall Pop-Up Bike Corral Presentation  
Vicki Eastland presented slides highlighting the public Bike Corral event and commented that RPO is looking to add locations for additional Pop-Up events. This presentation will be added to the website for reference.
- D. Announcement, News, Updates
- RPO is beginning a joint plan update for the HST and going to counties for input.
  - NCAMPO April 29-May 1, Raleigh, NC
  - Haywood County Transit CTAB meeting March. 17th, 2PM
  - Transylvania County TAB March 24<sup>th</sup>, 1:30PM
  - Regional Transit Operators – April 14<sup>th</sup> Mtn. Mobility

## **5. REGULAR UPDATES**

- A. NCDOT Division 13 and 14 updates available on landofskyrpo.org
- B. Transportation Planning Branch Updates :  
Brendan Merithew said he met with Transylvania County to do a new CTP which is in the works
- C. Subcommittee/Workgroup Reports, Staff Updates and Housekeeping:  
Vicki Eastland mentioned the Bike/Ped Project Submission forms will be reviewed in May for new projects in September
- D. Brief Legislative Updates were provided by Paul Black

## **ADJOURNMENT**

***There being no further discussion, Mark Burrows motioned to adjourn, Daniel Cobb seconded, and as all were in favor, the meeting adjourned.***

### **Document Links:**

[LOSRPO 2015-2016 PWP PDF](#)

[LOSRPO 2015-2016 PWP Chart](#)

[FY2015-2016 PWP write up](#)

[LOSRPO 5YR planning calendar](#)

[Bike/Ped Project Submission fillable form](#)