

RPO Technical Coordinating Committee Minutes
January 15th, 2014 – 10:00 A.M., Town of Fletcher**Attendees:**

Erica Anderson
Kris Boyd
Daniel Cobb
Scott Collier
Chris Craig

Vicki Eastland
Josh Freeman
Forrest Gilliam
Chris Hnatin
Karen Kiehna
Brendan Merithew

Martha Ramsey
Joel Setzer
Kristina Solberg
Rick Tipton

1. WELCOME AND HOUSEKEEPING

Josh Freeman called the meeting to order and noted a quorum was established. Following introductions, he read the Ethics Statement, asked if there were any conflicts, and members responded that there were none. He then reviewed the Agenda and asked if there were any modifications.

Forrest Gilliam motioned to approve the Agenda, Joel Setzer seconded, and the Agenda was so approved.

2. PUBLIC COMMENT

The public comment period was opened, and as there were none at this time, the public comment period was closed.

3. CONSENT AGENDA

Josh Freeman asked if there were any changes to the minutes from October 9, 2014 and there were none. He then asked for comments or approval for the 2015 RPO Calendar.

Martha Ramsey motioned to approve the minutes, Forrest Gilliam seconded, and as all were in favor, the minutes from October 9, 2014 were so approved.

Kris Boyd motioned to approve the 2015 RPO Calendar, Josh Freeman seconded, and the 2015 Calendar was then approved.

4. RPO BUSINESS**A. [Draft STIP](#)**

LOSRPO Staff will compile any comments and forward on to SPOT office. Please provide comments via email no later than March 2nd for review at the March 12th TCC meeting. Vicki Eastland highlighted longer corridor projects and safety

issues, Marshall pedestrian crossings, Main Street counts in the Town of Marshall. Data received from Raleigh indicates the focus is now on smaller projects. Congestion issues were not high on their list. Vicki Eastland indicated the DRAFT STIP and other maps available at the meeting for review. Forrest Gilliam expressed a concern over duplicating criteria and Josh Freeman asked if there was going to be modification to the scoring methodology. Vicki Eastland responded that there needs to be committee to work on this and referred attendees to the timeline in the Agenda packet. Joel Setzer commented that his division is at the public outreach phase scheduled for January 16th at the Haywood Regional High Tech Center.

B. [Draft LOSRPO PIP](#)

Vicki Eastland highlighted the minor changes (formatting, changing the public comment period to 28 days to accommodate the shorter month of February) to the 2009 version and asked for approval to submit to the TAC for adoption.

Martha Ramsey motioned to approve the Public Involvement Plan, Forrest Gilliam seconded, and as all were in favor, the Public Involvement Plan was so approved to submit to the TAC for adoption.

C. Amendment of FY14-15 Work Plan Review

- Work on the Freight Across Appalachia project has been postponed; there will be a freight survey developed and distributed but this project may be continued into 2015-16 PWP year.
- There has been unplanned work performed in the Data Collection and Assessment category.
 - Much of this work relates to bicycle and pedestrian counts.
I-1.2 Bicycle and Pedestrian Inventory and Assessment
 - Mapping and distributing bicycle and pedestrian crash data.
I-1.6 Crash Data and Assessment
 - Work related to public transportation.
I-1.7 Public Transportation Service Data and Assessment

Kris Boyd motioned to approve the above Amendment to the FY14-15 Work Plan, Josh Freeman seconded, and as all were in favor, the Amendment was approved to submit to the TAC for adoption.

D. SPOT4 Draft Timeline Update

Vicki Eastland reviewed the major milestones on the timeline. Joel Setzer mentioned that the SPOT must correlate with the CTP. If the project falls out of the CTP, then it can be removed from the SPOT, not the other way around.



E. Announcements, News, Updates

Vicki Eastland informed the attendees about the Planning for Prosperity event at Land of Sky Regional Council on Friday, January 16 and that there is a Haywood County CTAB meeting on January 21st at 2pm.

<Brief intermission for FBRMPO members to join>

5. REGULAR UPDATES (Jointly with French Broad River MPO)

- A. NCDOT Division 13 and 14 updates
Joel Setzer highlighted significant project updates and that there is a public meeting on January 29th at the Flat Rock Town Hall.
- B. Transportation Planning Branch Updates
Brendan Merithew said that consultants have looked at the model output and that comments and possible adjustments are expected.
- C. Subcommittee/Workgroup Reports, Staff Updates and Housekeeping
Vicki Eastland commented that there were no workgroup or subcommittee reports at this time.
- D. Legislative Updates
There were no legislative updates.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:44am.