

Land of Sky Regional Council
May 22, 2019
Regular Meeting



Please mute all electronic devices, including cell phones, laptops, tablets, and recorders. Delegates are requested to state their names when moving on orders of business. Thank you!

AGENDA

Special Presentation – Panel Discussion: Community and Non-Emergency Transportation (12:45pm)

- I. Call to Order (1:15pm)
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Modification and Approval of Agenda
- VI. Public Comment
- VII. Recognition of Special Guests
- VIII. Chairman’s Comments and Roundtable
- IX. Approval of Minutes from the April Regular Meeting (*Moved to June Agenda*)
- X. Consideration and Approval of Consent Agenda Items
- XI. Presentations/Recognition
 - A. Trailblazer Award – LeeAnne Tucker, Director, Area Agency on Aging
- XII. Old Business
- XIII. New Business
 - A. Proposed Fiscal Year 2020 Budget for Land of Sky – Justin Hembree, Executive Director
- XIV. Executive Director’s Report
 - A. Land of Sky Annual BBQ
 - B. Legislative Relations Committee
 - C. Communications Committee
- XV. Important Dates
- XVI. Adjournment



BOARD OF DELEGATES AGENDA ITEM

Subject: Trailblazer Award

Item Number: XI. Presentations/Recognition; Item A.

Responsible Party: LeeAnne Tucker, Area Agency on Aging Director

Attachment(s): None.

Background: The Trailblazer Award is given annually to a professional in our region who is a pioneer and innovator in the field of aging and adult services. Carol McLimans, Family Caregiver Resource Specialist at the Area Agency on Aging, received the first annual Trailblazer Award in 2016.

The 2019 recipient of the Trailblazer Award is Diane Saccone, Director of Healthy Aging Initiatives for the YMCA of Western North Carolina. She is responsible for overseeing innovative population health, educational, and social programs and services that reduce social isolation and improve the health of older adults living in Western North Carolina

Staff Recommendation: None.

Suggested Motion(s): n/a



BOARD OF DELEGATES AGENDA ITEM

- Subject:** Proposed FY2020 Budget for Land of Sky Regional Council
- Item Number:** XIII. New Business; Item A.
- Responsible Party:** Justin Hembree, Executive Director
- Attachment(s):** Proposed FY 2020 Land of Sky Budget
- Background:** The proposed FY 2020 Budget reflects new funding, ongoing program funding and deletions for grants, and adjustments to grants. The total FY 2020 proposed budget is \$12,811,011
- Staff Recommendation:** Review FY 2020 Proposed Land of Sky Budget
- Suggested Motion(s):** N/A Information only, at this time.

Land of Sky Regional Council

Revenues & Expenditures

Program Area	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Area Agency on Aging & Volunteer Services	\$ 5,711,961	\$ 5,543,853	\$ (168,108)	-2.9%
Workforce Development	3,644,387	2,847,669	(796,718)	-21.9%
Economic & Community Development	5,057,697	4,143,830	(913,867)	-18.1%
General Operations	575,788	275,659	(300,129)	-52.1%
Total	\$ 14,989,833	\$ 12,811,011	\$ (2,178,822)	-14.5%

Land of Sky Regional Council

Revenues by Source

Source of Funding	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Federal	\$ 8,860,655	\$ 7,451,391	\$ (1,409,264)	-15.9%
State	1,996,895	1,987,921	(8,974)	-0.4%
Local Dues	345,105	221,759	(123,346)	-35.7%
Local Govt - Contracts & Required Match	2,808,167	2,654,205	(153,962)	-5.5%
Private Grants, Contracts, Sponsors	109,327	49,558	(59,769)	-54.7%
Other	328,881	319,501	(9,380)	-2.9%
In-kind	172,228	126,676	(45,552)	-26.4%
Appropriated Fund Balance	368,575	-	(368,575)	-100.0%
Total	\$ 14,989,833	\$ 12,811,011	\$ (2,178,822)	-14.5%

Area Agency on Aging & Volunteer Services

Revenues & Expenditures

Program	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
501 - Buncombe County Lead Agency	\$ 487,464	\$ 469,916	\$ (17,548)	-3.6%
507 - Medicare Improvements for Patients-10/1-9/30	9,139	9,702	563	6.2%
508 - Buncombe County Aging Plan	34,671	40,000	5,329	15.4%
510 - Aging Planning & Administration	324,761	318,550	(6,211)	-1.9%
511 - Aging Planning & Administration - State	48,262	48,262	-	0.0%
513 - Health Promotion	43,189	49,283	6,094	14.1%
514 - Health Assessment	4,961	4,961	-	0.0%
516 - Local Contact Agency for NC Division of Aging	30,000	30,000	-	0.0%
520 - Home & Community Care Block Grant (P/T)	3,000,539	2,872,480	(128,059)	-4.3%
521 - Senior Center General Purpose Funding	66,540	66,540	-	0.0%
522 - Project Fan/Heat Relief	5,429	5,429	-	0.0%
530 - Family Caregiver Support	313,216	307,467	(5,749)	-1.8%
531 - Family Caregiver Event	577	577	-	0.0%
533 - Project Care (Contributions)	9,593	8,209	(1,384)	-14.4%
534 - Project Care (Administration)	101,814	107,041	5,227	5.1%
539 - Admin for Community Living-Fall Prevention	9,970	1,734	(8,236)	-82.6%
541 - Health Promotion/Disease Prevention-Pilot	18,631	30,850	12,219	65.6%
545 - Chronic Disease Self-Management	1,843	965	(878)	-47.6%
550 - Ombudsman	341,296	325,765	(15,531)	-4.6%
551 - Elder Abuse Prevention	7,301	7,211	(90)	-1.2%
552 - Buncombe County CAC Support	1,000	-	(1,000)	-100.0%
553 - Just Press Play	6,108	3,108	(3,000)	-49.1%
554 - Ombudsman Event	1,709	1,709	-	0.0%
555- Long-Term Care Transition-MFP	93,775	93,775	-	0.0%
561 - Sr Community Service Employment - Contrib	1,172	-	(1,172)	-100.0%
574 - Fund Raising	2,562	2,562	-	0.0%
586 - Foster Grandparent	377,779	380,179	2,400	0.6%
595 - Senior Companion	368,660	357,578	(11,082)	-3.0%
Total	\$ 5,711,961	\$ 5,543,853	\$ (168,108)	-2.9%

Workforce Development

Revenues & Expenditures

Program	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
210 - MAWD Administration	\$ 284,482	\$ 315,252	\$ 30,770	10.8%
211 - MAWD Special Activities	\$ 500	\$ 500	\$ -	0.0%
220 - MAWD Adult	860,840	772,674	(88,166)	-10.2%
223 - MAWD Enhancement Adult Literacy	95,000	85,000	(10,000)	-10.5%
224 - MAWD Enhancement Adult Literacy/Admin	5,000	4,000	(1,000)	-20.0%
228 - MAWD Maximize Carolina-Transylvania Co-Admin	7,050	-	(7,050)	-100.0%
229 - MAWD Maximize Carolina-Transylvania Co Mfg	59,704	-	(59,704)	-100.0%
230 - MAWD Dislocated Worker	605,311	582,758	(22,553)	-3.7%
235 - MAWD Rapid Response Contingency	50,000	-	(50,000)	-100.0%
239 - MAWD Finish Line Support/Operations	30,000	-	(30,000)	-100.0%
240 - MAWD Youth - Out of School	492,639	455,489	(37,150)	-7.5%
241 - MAWD Youth - In School	155,257	193,496	38,239	24.6%
242 - MAWD Finish Line -AB Tech	50,000	-	(50,000)	-100.0%
243 - MAWD Finish Line- Blue Ridge CC	25,000	-	(25,000)	-100.0%
244 - MAWD Early Childhood Initiative	200,000	200,000	-	0.0%
245 - MAWD Innovation Grant/Upskill WNC	190,000	110,000	(80,000)	-42.1%
246 - MAWD Innovation Grant/Upskill WNC-Admin	10,000	10,000	-	0.0%
248 - MAWD Cost-Sharing - Brochures	2,451	-	(2,451)	-100.0%
249 - MAWD Innovation Grant / Upskill WNC	66,153	-	(66,153)	-100.0%
250 - MAWD Enhancement Work-Base Learning	95,000	80,000	(15,000)	-15.8%
251 z	5,000	5,000	-	0.0%
262 - MAWD Career Pathways NEG-Contractor #3	55,000	-	(55,000)	-100.0%
265 - MAWD Business Services Support - PY16	25,000	-	(25,000)	-100.0%
266 - MAWD Business Services Support - PY17	75,000	33,500	(41,500)	-55.3%
274 - MAWD Dislocated Worker-Contingency Grant	200,000	-	(200,000)	-100.0%
Total	\$ 3,644,387	\$ 2,847,669	\$ (796,718)	-21.9%

Economic and Community Development

Revenues & Expenditures

Program	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
417 Montreat - Payroll Technical Assistance	\$ 2,416	\$ -	\$ (2,416)	-100%
418 Laurel Park - Code Enforcement T/A	21,330	21,330	-	0.00%
420 Bunc Co Non-Emergency Medicaid Transportation (NEMT)	1,016,000	800,334	(215,666)	-21.2%
436 EDA Planning Grant - 1/1/18-12/31/20	121,762	34,800	(86,962)	-71.4%
445 Stormwater Inventory 205(j) Grant-Laurel Park& Marshall	19,038	19,038	-	0.0%
446 Mars Hill Parks & Rec Plan	4,500	4,500	-	0.0%
447 Mars Hill Zoning T/A	8,700	8,700	-	0.0%
450 Southwestern NC Communities	4,000		(4,000)	
465 Black Mountain Technical Assistance - GIS/GPS	4,000	4,000	-	0.0%
471 Town of Fletcher - GIS	2,000	2,000	-	0.0%
481 ARC Local Development District Admin - 1/1/18-12/31/18	96,564	-	(96,564)	-100.0%
482 ARC T/A - Community Development - 10/1/17-9/30/18	10,502	-	(10,502)	-100.0%
483 ARC T/A - Community Development - 10/1/18-9/30/19	20,625	19,000	(1,625)	-7.9%
484 ARC Local Development District Admin - 1/1/19-12/31/19	79,038	79,038	-	0.0%
493 ARC - Broadband	92,725		(92,725)	-100.0%
494 Hendersonville Downtown Revitalization T/A-10/1/17-9/30/19	18,649	12,000	(6,649)	-35.7%
496 Transylvania Co Housing T/A - 3/1/17-12/31/18	2,826	2,826	-	0.0%
497 Biltmore Forest/Montreat Planning & Zoning	68,256	68,256	-	0.0%
624 CFWNC-Agriventures	8,545		(8,545)	-100.0%
649 Mars Hill Wastewater Treatment Plant - EDA	24,500	24,500	-	0.0%
666 Black Mtn EDA Water & Sewer		50,000	50,000	100.0%
680 z	1,183	-	(1,183)	-100.0%
698 ECD - Rural Utilities Service-Solid Waste - 10/17-9/18	10,000	-	(10,000)	-100.0%
699 ECD - Rural Utilities Service-Solid Waste - 10/18-9/19	-	-	-	100.0%
762 CDBG-Town of Marshall Infrastructure Grant	74,550	15,000	(59,550)	-79.9%
800 Clean Air Campaign	18,644	10,000	(8,644)	-46.4%
811 Congestion Mitigation & Air Quality - 2/1/18-1/31/20	37,000	12,000	(25,000)	-67.6%
822 DOE Clean Cities Program Support	19,926	-	(19,926)	-100.0%
823 DOE/NETL Clean Cities Coalition Support - 2/1/16-1/31/19	103,476	65,000	(38,476)	-37.2%
828 Black Mountain EPA Watershed Management Plan	86,383	-	(86,383)	-100.0%
830 Mobile Education Center	34,235	34,235	-	0.0%
880 Riverweek	508	508	-	0.0%
883 PRF - French Broad Stormwater	4,169	4,169	-	0.0%
337 WRP - Buncombe Co Fire Districts Energy Assessments	18,384	17,300	(1,084)	-5.9%
338 WRP - Weatherization Review - Elizabeth City	3,734	2,000	(1,734)	-46.4%
340 WRP - Tobacco Trust Fund - Phase II - 11/1/16-9/30/18	86,366	27,500	(58,866)	-68.2%
341 WRP - Duke Energy Water Projects-NCCF-10/20/16-9/30/18	17,785	-	(17,785)	-100.0%
342 WRP - EPA Source Reduction - 10/1/16-9/30/18	45,501	18,000	(27,501)	-60.4%
343 WRP - Energy Assessments - AB Tech	11,638	9,000	(2,638)	-22.7%
344 WRP - Energy Assessments - Asheville City Schools	8,787	11,350	2,563	29.2%

Economic and Community Development

Revenues & Expenditures

Program	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
345 WRP - City of Durham	20,000	10,000	(10,000)	-50.0%
346 WRP - NCDEQ-State Energy Program	25,000	25,000	-	0.0%
347 WRP - Energy T/A for USI Program	2,110	2,000	(110)	-5.2%
350 WRP - NCDEQ - Solid Waste Management	50,000	50,000	-	0.0%
353 WRP - City of Asheville-Water Quality	15,000	15,000	-	0.0%
355 WRP - Private Contributions	3,360	3,000	(360)	-10.7%
370 WRP - Rural Utilities Service-Solid Waste - 10/17-9/18	40,484		(40,484)	-100.0%
371 WRP - Rural Utilities Service-Solid Waste - 10/18-9/19	-	-	-	100.0%
375 WRP - USDA - Rural Energy for America - 4/18-3/20	70,798	18,200	(52,598)	-74.3%
900 Rural Planning Organization (RPO)	132,969	132,969	-	0.0%
930 Bunc Co Mountain Mobility Administration	297,246	297,246	-	0.0%
933 Bunc Co Transportation RIDE	167,870	175,000	7,130	4.2%
935 Bunc Co Transportation EDTAP	25,000	25,000	-	0.0%
938 Bunc Co Mountain Mobility Administration - RIDE	20,187	20,187	-	0.0%
952 French Broad Metropolitan Planning Organization (MPO)	373,136	385,136	12,000	3.2%
953 French Broad Metropolitan Planning Org-Special Studies	1,537,338	1,537,338	-	0.0%
954 Transportation Demand Management (TDM) Coord	92,700	92,700	-	0.0%
Total	\$ 5,057,697	\$ 4,143,830	\$ (913,867)	-18.1%

General Operations

Revenues & Expenditures

Program	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
403 Leicester Crossing Facility - Debt Service	\$ 139,321	\$ 139,321	\$ -	0.0%
410 Local	64,000	132,446	68,446	106.9%
412 Local Fundraising	3,460	3,460	-	0.0%
415 Local Wellness	432	432	-	0.0%
Total	\$ 207,213	\$ 275,659	\$ 68,446	33.0%

Indirect Cost Plan	FY 18/19 Amended Budget	Proposed FY 19/20 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Indirect Cost Contributions	\$ (1,092,366)	\$ (1,117,992)	\$ (25,626)	2.3%
Administration	1,149,296	790,088	(359,208)	-31.3%
Finance	311,645	327,904	16,259	5.2%
Appropriated Fund Balance	\$ 368,575	\$ -	\$ (368,575)	-100.0%

Member Government Assessments

FY 19/20

Member Government	FY 19/20				FY 18/19		
	Total Dues	Regular Assessment		RPO Match	Total Dues	Regular Assessment	RPO Match
		Amount	Percent				
Buncombe County	\$ 122,804	\$ 118,482	60.71%	\$ 4,322	\$ 122,804	\$ 118,482	\$ 4,322
Henderson County	37,177	37,177	19.05%		37,177	37,177	
Flat Rock	1,558	1,558	0.80%		1,558	1,558	
Fletcher	3,595	3,595	1.84%		3,595	3,595	
Hendersonville	6,572	6,572	3.37%		6,572	6,572	
Laurel Park	1,091	1,091	0.56%		1,091	1,091	
Mills River	0	0	0.00%		0	0	
Madison County	15,114	10,137	5.19%	4,977	15,114	10,137	4,977
Transylvania County	26,690	12,502	6.41%	14,188	26,690	12,502	14,188
Brevard	3,806	3,806	1.95%		3,806	3,806	
Rosman	245	245	0.13%		245	245	
Haywood County	3,107	0	0.00%	3,107	3,107	0	3,107
Totals	\$ 221,759	\$ 195,165	100%	\$ 26,594	\$ 221,759	\$ 195,165	\$ 26,594

Projected Use of Member Government Assessments			
Grant #	Program	Dues	Purpose
410	Local Funding	\$ 14,362	Participation in regional activities not supported by grants
		13,545	Membership dues
		9,750	Council meetings and other LOSRC sponsored events
		5,700	Annual Dinner & Annual Report
		4,000	Holiday bonuses
		74,089	Match for future grants & any changes in Indirect
		4,000	Travel & training
		125,446	
482/483	ARC - LDD Admin	39,519	Match for activities supporting ARC goals
436	EDA - Planning Grant	10,440	Match for regional economic development planning grant
510	Aging - Plan & Admin	19,760	Match for planning programs of Area Agency on Aging
	Regular Assessment	195,165	
900	Rural Planning Org	26,594	Match for DOT funding, allocated per capita
		\$ 221,759	



BOARD OF DELEGATES AGENDA ITEM

Subject: Executive Director's Report

Item Number: XIV. Executive Director's Report

Responsible Party: Justin Hembree, Executive Director

Attachment(s): None

Background: The following item will be presented as part of the Executive Director's Report:

- A. LOSRC Annual Summer BBQ Event (July 24)
- B. Legislative Relations Committee
- C. Communication Committee

Staff Recommendation: N/A.

Suggested Motion(s): N/A