

RPO Technical Advisory Committee

October 26th, 2016 –2:30 Pisgah Room (Medium) Conference Room Land of Sky  
Regional Council

**1. WELCOME AND HOUSEKEEPING**

- |   |                |
|---|----------------|
| A. Welcome and Introductions                        | Brownie Newman |
| B. Ethics Statement & Agenda Approval/Modifications | Brownie Newman |
| C. Agenda Approval/Modifications                    | Brownie Newman |

**2. APPROVAL OF PREVIOUS TCC MEETING MINUTES**

Minutes from the RPO TAC June22, 2016 Meeting	Brownie Newman
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**3. PUBLIC COMMENT**

**4. BUSINESS**

- |   |                         |
|---|-------------------------|
| A. Review/Discuss DRAFT Regional Impact Results                       | Vicki Eastland          |
| B. Review Public Outreach Strategies for Division Needs               | Vicki Eastland          |
| C. Public Hearing Assignment of Division Needs Local<br>Input Points. | Vicki Eastland          |
| D. Adopt DRAFT Division Needs List                                    | Vicki Eastland          |
| E. Approve DRAFT LOSRPO 2017 Meeting Schedule                         | Vicki Eastland          |
| F. NCDOT Bike/Ped Planning Grant Resolution                           | Vicki Eastland          |
| G. Active Routes to School Presentation                               | Jackie Moore/Mary Smith |

**5. REGULAR UPDATES**

- |   |                             |
|---|-----------------------------|
| A. NCDOT Division 13 and 14 updates       | Jay Swain/Ed Green/Designee |
| B. Transportation Planning Branch Updates | Pam Cook                    |
| C. Legislative Updates                    | Vicki Eastland              |
| D. Staff Updates and Housekeeping         | Vicki Eastland              |

**6. ADJOURN LOSRPO MEETING**

Brownie Newman

Next Meeting: February 22<sup>nd</sup>, 2017, 2:30 PM

Item 1b: Ethics Statement

**ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER**

**(To be read by the Chair or his or her designee at the beginning of each meeting)**

**In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**2. APPROVAL OF PREVIOUS MEETING MINUTES:**

**Land of Sky RPO TAC MEETING MINUTES JUNE 22<sup>ND</sup>, 2016**

Attendees:

Brownie Newman  
Vicki Eastland  
Ed Green  
Mike Sorrells

Pam Cook  
Zia Rifkin  
Jason Chappell  
Rick Tipton

Charlie Landreth

**WELCOME AND INTRODUCTIONS**

Brownie Newman called the meeting to order and welcomed attendees. He read the Ethics Statement, asked if there were any conflicts, and members responded that there were none. He then reviewed the Agenda and no modifications were proposed.

**CONSENT AGENDA**

***Mike Sorrells moved to approve the minutes from February 24, 2016, Charlie Landreth seconded, and as all were in favor, the minutes were then approved.***

**PUBLIC COMMENTS**

The public comment period was opened, and as there were none at this time, nor through Facebook or email, the public comment period was closed.

**BUSINESS**

Approve Edits to the LOSRPO Memorandum of Understanding (MOU) – Vicki Eastland shared that the standing MOU (which was an amended MOU authorized in 2008) has been under review the past few months. She reviewed proposed changes for the current MOU which include adding another NCDOT Division 14 representative to the RPO and to change the current one-year membership term to two or three years (depending on the appointing jurisdiction's term cycle.)

# Meeting Agenda

Discussion occurred regarding a three-year appointment Next Meeting: February 22<sup>nd</sup>, 2017, 2:30 PM

term. It was determined that the term limits would be left as proposed at two or three years depending on the member jurisdiction's term cycle. Charlie Landreth encouraged that the MOU should set term limits. Mike Sorrells commented that when there are off year elections, appointments are not made.

**Charlie Landreth moved to approve the revisions to the MOU as presented. Mike Sorrells seconded and the motion carried without further discussion.**

Open Public Hearing for Assignment of Regional Impact Local Input Points - Chairman Newman opened the public hearing at 2:42pm for the assignment of Regional Impact Local Input Points. No public comments were heard and the public hearing was closed at 2:43pm.

Approve LOSRPO Draft Regional Assignment of Local Input Points – Vicki Eastland shared that NCDOT scores were received on April 13<sup>th</sup>. RPO staff has held staff level meetings in all counties with representatives from all LOSRPO member governments, NCDOT staff and FBRMPO staff. Projects were ranked based on each county's priorities. Based on the LOSRPO methodology, the number one and two ranking project in each county automatically received a 100 points. The remaining 500 points were applied as per the methodology. Vicki Eastland shared that the RPO approved the donation of 21 points to the Johnathon Creek Road US276 in Haywood County Project which is in both the MPO and RPO regions so that it could receive a 100 points as well. She shared that the projects have been advertised in the Mountain Express and the Transylvania Times. She reported that for the most part, there was very little negative response to any of the projects. For the projects that did not receive points, the survey asked respondents to choose those projects that should be looked at in the future. Vicki Eastland shared about the online survey for the Regional Impact Local Input points. Information on Prioritization and the online survey can be found at the following link:

<http://www.landofsky.org/rpoprioritization.html>

Discussion occurred regarding the next steps in the prioritization process and the scoring process was explained which includes that the Divisions will be scoring projects and examining the logistics of staging the projects. Vicki Eastland

# Meeting Agenda

shared that by August, the results from this assignment will be available and those will be shared at the September meeting of the RPO TAC.

**Mike Sorrells moved to approve the assignment of local input points. Charlie Landreth seconded and the motion carried without further discussion.**

Review LOSRPO Public Outreach Strategy for SPOT 4.0 – Vicki Eastland shared that on the RPO's website, there is a prioritization page:

<http://www.landofsky.org/rpoprioritization.html>.

Jason Chappell suggested that when it's time to come out to the local communities, outreach should be made to the local media outlets. Vicki Eastland communicated that she would coordinate those activities for Transylvania and Madison counties.

**No action required.**

## **REGULAR UPDATES AND ANNOUNCEMENTS**

Ricky Tipton provided Division 13 updates and Ed Green provided Division 14 updates.

Pam Cook shared TPB updates.

Vicki Eastland provided Legislative updates.

Staff Updates and Housekeeping were provided by Vicki Eastland.

## **Adjournment**

With no further discussion, Chairman Newman adjourned the meeting.

Staff recommended action:

Review and Approve Previous meeting minutes.

## **3. PUBLIC COMMENT**

## **4. BUSINESS**

### **A. Review/Discuss DRAFT Regional Impact Results**

Vicki Eastland

NCDOT Strategic Office of Transportation (SPOT) tallied Division Engineer and Local input points from MPO's and RPO's and SPOT scores for Regional Impact projects. The DRAFT Regional Impact programed projects was released in August. LOSRPO Submitted 14 projects throughout the LOSRPO region. Of these projects two were selected programed into the DRAFT NCDOT 2018 – 2027 STIP.

# Meeting Agenda

They were US64/US276/NC280 Intersection Improvements and US64 Access Management from Fortune Cove Rd to North Caldwell St.

Projects will be submitted for SPOT5 next summer.

Staff recommended action:

Review only.

**B. Review Public Outreach Strategies for Division Needs**

Vicki Eastland

The LOSRPO DRAFT DIVISION NEEDS Assignment of Local Input Points list for public comment and public hearing were advertised in:

Mtn. Express: Line Ad- 9/28, 10/12, 10/19, Display Ad- 10/6

Transylvania Times: Line Ad- 9/22, 9/29, 10/6, and 10/13

News Record Sentinel: Line Ad- 9/21, 9/28, 10/12

Asheville Citizen-Times: Line Ad- 10/5 (to make up for NRS ad new system dropping the ad from NRS) and placed on the LOSRPO web site. LOSRPO web site provided a link to a survey for the public to participate in. Survey Results from the LOSRPO online survey were collected shortly before the LOSRPO TAC meeting.

Staff recommended action:

Informational only

**C. Open Public Hearing for the Assignment of Division Needs Local Input points**

Staff recommended action:

Receive and consider any and all public comment on the DRAFT Assignment of Regional Impact Local Input Points.

**D. Adopt DRAFT Division Needs List**

Vicki Eastland

LOSRPO staff has held staff level meetings in all counties with representatives from all LOSRPO member governments, NCDOT staff and FBRMPO staff. RPO staff completed scoring of all DIVISION NEEDS PROJECTS and applied LOCAL INPUT POINTS based on Local Priority Rank and the LOSRPO Adopted Scoring Methodology. With the adoption of this list, LOSRPO TAC will also be adopting the transfer of 100 Local Input Points to the FBRMPO to be assigned to Haywood County's Access Management Project on US19 Dellwood Rd. The Haywood County LOSRPO members support this transfer of points.

Staff recommended action:

# Meeting Agenda

Review and Adopt DRAFT assignment of Local Input Points

**E. Approve DRAFT LOSRPO 2017 Meeting Schedule**

Vicki Eastland

See provided schedule

Staff recommended action:

Review and Adopt DRAFT LOSRPO 2017 Meeting Schedule

**F. NCDOT Bike/Ped Planning Grant Resolution**

Vicki Eastland

See Provided Resolution.

Staff recommended action:

Adopt the Resolution of Support for Transylvania Co. Bicycle planning Grant

**G. Active Routes to School Presentation**

Jackie Moore/Mary Smith

**5. REGULAR UPDATES**

- A. NCDOT Division 13 and 14 updates
- B. Transportation Planning Branch Updates
- C. Legislative Updates

NCDOT Staff  
Pam Cook  
Vicki Eastland

**Announcements, News, Special Updates**

Construction reports available from the LOS RPO Website:

[http://www.landofskyrpo.org/resources\\_and\\_links](http://www.landofskyrpo.org/resources_and_links)

**6. ADJOURN LOSRPO MEETING**

Brownie Newman

Next Meeting: February 22<sup>nd</sup>, 2017, 2:30 PM