

Land of Sky Regional Council
June 22, 2016
Regular Meeting



Please mute all electronic devices, including cell phones, laptops, tablets, and recorders. Also, Delegates are requested to state their names when moving on orders of business. Thank you!

AGENDA

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Modification and Approval of Agenda
- VI. Public Comment
 - A. FY 2016/2017 Budget Hearing
- VII. Recognition of Special Guests
- VIII. Chairman's Comments and Roundtable
- IX. Approval of Minutes from the May Regular Meeting
- X. Consideration and Approval of Consent Agenda Items
 - A. May FY2016 Treasurer's Report
- XI. Presentations/Recognition
- XII. Old Business
- XIII. New Business
 - A. FY 2016/2017 Budget Adoption
- XIV. Executive Director's Report
 - A.
 - B.
 - C.
- XIV. Important Dates
- XV. Adjournment



BOARD OF DELEGATES AGENDA ITEM

- Subject:** May Board of Delegates Meeting Minutes
- Item Number:** IX. Approval of Minutes from the May Regular Meeting
- Responsible Party:** Zia Rifkin, Administrative Services
- Attachment(s):** Minutes from the meeting of May 2016
- Background:** Attached is the May 2016 Board of Delegates meeting minutes
- Staff Recommendation:** Recommend acceptance of the May meeting minutes.
- Suggested Motion(s):** Move to approve the May meeting minutes as submitted

**Meeting of
Land of Sky Regional Council Board of Delegates
May 25, 2016**

Minutes

- I. Call to Order – Chairman Goosmann called the meeting to order at 1:00pm. Dona Mennella and Larry Harris were sworn in as the Officers for the 2016-2017 meeting year. Chairwoman Mennella presented Immediate Past Chairman, George Goosmann with a plaque of recognition for his service as Chair for the past two years.
- II. Invocation - Charles Dickens gave the invocation.
- III. Pledge of Allegiance – All stood as Chairwoman Mennella led the Pledge of Allegiance.
- IV. Roll Call – The roll was called by Justin Hembree. The following members were present: Denise Braine, George Goosmann, Jonathan Kanipe, Larry Harris, Charlie Landreth, Anne Coletta, Albert Gooch, Bob Davy, Dona Mennella, Patrick Fitzsimmons, Brenda Mills (ph), George Morosani, Charles Dickens, Gaylyn Justice (Alternate-Volunteer Services). The following guests were present. April Riddle, David Pottharst, and David Whirley. It was announced that a quorum was present.
- V. Modification and Approval of Agenda – Bob Davy moved to approve the agenda as presented. Charles Dickens seconded and the motion carried without further discussion.
- VI. Public Comment – Chairwoman Mennella called for any public comment. None was heard.
- VII. Recognition of Special Guests – Chairwoman Mennella recognized the following individual: April Riddle from the Governor's Office.
- VIII. Chairman's Comments and Roundtable – Denise Braine – Shared that she would be filling in as the Buncombe Commission's representative on the Board of Delegates until a new Commissioner is appointed. She also shared about Special Olympics which will have a competition in early June. Gaylyn Justice – Shared that she had no updates from the Regional Aging Advisory Council; but did share that any donations to Special Olympics could be made at TD Bank who would match donations dollar for dollar. Anne Coletta – Shared that the Village of Flat Rock is hashing out the budget and the annual Ice Cream Social is coming up. Charlie Landreth - Shared that the City of Brevard has a really good NCDOT project going on in the City right now which will widen Caldwell Street and complete a drainage system and sidewalks for the City going through downtown. He shared also that City Council is going through the budget process and the property tax rate went up about 1 ¼ cents per \$100 of assessed valuation. Bob Davy – Shared that the Town of Fletcher is getting into the busy time at the park and the concert series will be starting soon. The budget retreat has been completed and last Sunday, the Daughters of the American Revolution (DAR) commemorated Daniel Fletcher. Jonathan Kanipe – Shared that the Town of Biltmore Forest is pretty much done with the budget and at the June Commissioner's meeting, it is planned that an architect will be selected to provide design services for a new Public Works building and storage facility- the current one was built in 1929. Charles Dickens– Shared that the Regional Aging Advisory Council is wrapping up a successful Aging Month and he shared appreciation for all LOSRC has done to promote active aging in the region. Larry Harris – Shared that the Town of Black Mountain is looking at additional funding for the greenway system. The Town is also working to keep out in front of the MPO project on the books regarding the I-40 Interchange (Blue Ridge Road) which is very important for the Town. April Riddle – Shared that the open house at the Governor's Western Residence was very successful; other than that, anticipation is growing for the Senate's Budget for FY17.

- IX. Approval of Minutes from the April Regular Meeting – Larry Harris moved to approve the minutes of the April meeting as submitted. Charles Dickens seconded and the motion carried without further discussion.
- X. Consideration and Approval of Consent Agenda Items – The Consent Agenda items, including: A. April FY2016 Treasurer's Report was presented for consideration. Larry Harris moved to approve the Consent Agenda. Bob Davy seconded and the motion carried without further discussion.
- XI. Presentations/Recognition -
A. Fiscal Year 2016/2017 Budget Presentation –
Justin Hembree shared with the Delegates that the proposed Budget for FY16/17 would be presented and discussed at today's meeting. He shared that the Executive Committee has reviewed the proposed budget for the upcoming fiscal year and the total proposed Budget is about \$13.298 million which represents a 5% decrease overall in the budget over the current year. One thing to note- what is shown on the proposed budget is what we can expect in funding- although the budget will grow as the year goes on. It was shared that funds that we know we will receive have been included in the proposed budget.
Justin Hembree shared the breakdown on Council's revenues by source and noted that the vast majority of funding comes through federal and state funding especially for Aging Programs and Workforce Development. He reviewed the local government contracts and communicated that the majority of that growth is from the contract with Buncombe County for the NEMT Call Center. He reminded the Board that as the new economy was taking shape after the Great Recession, the goal for LOSRC was to develop revenue streams that were more sustainable and provided services to local governments. He shared that LOSRC is well on the way to stabilizing the budget quite a bit. He reviewed the funding for the specific program areas next and he informed the Board that since LOSRC operates mainly as a pass through agency, the proposed budget reflects revenues and expenditures on the same page.
With regards to the Aging Programs, those are federal funds that come to the state level where those are distributed to the local Area Agencies on Aging throughout the state. In the LOSRC region, each county has a committee which makes decisions about how those funds should be spent. This is a perfect example of how funds flow through LOSRC to the local level. LOSRC staff monitor the expenditure of those funds as allowed by statues/legislation, etc. Justin Hembree noted that the Aging funds are the most stable funds that LOSRC has as most of those funds are allocated through the Older American's Act.
Justin Hembree reviewed the proposed budget for Volunteer Services and communicated that the department is looking at about a 20% decrease due mainly to the loss of funds for the Retired and Senior Volunteer Program (RSVP) as there were some new constraints placed on the matching funds requirements so that it no longer made sense for LOSRC to administer that program. The hope is that another agency will pick up RSVP. The other reduction was in the Senior Companion Program (SCP) and is due to a transportation grant that has been received but the funds have not been provided yet; so those funds were not budgeted for next year.
Justin Hembree shared that Workforce Development funding was cut nearly 15% and the way workforce funding works is the lower the unemployment rate, among other factors, the less workforce dollars that are allocated to the region. The LOSRC region has the lowest unemployment rate of any local workforce development area in the state. Justin Hembree continued that these funds are federal and come through the USDOL/ETA down to NC Commerce/Division of Workforce Solutions and are distributed based on formula to the local workforce development areas. These are the programs that Nathan Ramsey and his staff are working on. One thing to keep in mind, as a result of legislation, Workforce is mandated to competitively procure its programs which means that LOSRC/Workforce Development contracts the funds out through competitive procurement to the community colleges and the public school systems in the region. LOSRC staff works to assure that funds are expended within regulations and within the contract. The reduction in funding will somewhat impact the contracted staff at the career centers and other service providers for the upcoming fiscal year, but more impacts may be felt in future fiscal years.
Discussion occurred regarding whether there was demand for workforce development training and it was shared that despite low employment, training demand was not reduced. Justin Hembree shared that in order

to plan for the reductions in Workforce funding that department did not replace its finance officer and those duties have been absorbed by LOSRC finance staff.

Justin Hembree reviewed the proposed budget for Economic and Community Development (ECD)- this is the most fluctuating funding- all of the items listed in the proposed budget are specifically project driven funds and go to very specific programs. Overall, ECD has about a 3% reduction over current year funding. There also seems to be more certainty with carry over funds than previously. Justin Hembree explained about Waste Reduction Partners which is a partnership between NCDENR and LOSRC (houses staff who is a state employee). He shared also about the WRP City of Durham project which will provide services to reduce waste generated by businesses in that area. LOSRC's WRP is the only program of its kind in the state which provides opportunities for expansion into markets such as Durham.

In reviewing the proposed budget for the General fund, Justin Hembree shared that the vast majority of the funds are from the NEMT contract with Buncombe County. Local fundraising is also a part of the General Fund as is Member Dues. Funds generated by the Indirect Cost Plan is part of the General Funds and administrative staff are paid out of those funds. For all of the programs/funds that are leveraged by LOSRC, there are additional overhead/administrative costs and this is how the agency recoups those expenses. Historically, ARC has been the agency that accepts the Indirect Cost Plan for LOSRC; however, ARC cannot perform that function for the agency any longer. Discussions are underway to find another federal agency that can fulfill that role for us.

Lastly, Justin Hembree reviewed the breakdown of the Member Government Assessments/Dues that member jurisdictions pay. For Buncombe and Madison Counties, no dues are listed for the municipalities as the counties pay the dues for all member jurisdictions. The other counties have their jurisdictions listed as those jurisdictions pay their own dues. He also shared that those local dues are used for things that are local such as hosting meetings, membership dues that LOSRC pays; the Annual Dinner, Holiday Bonuses for staff, etc. Funds may also be used for some travel and training money if needed and if that funding is not built into the other grant programs' funds.

Justin Hembree shared that the proposed budget will be posted/advertised for public comment as required by statute. Any questions that arise during the next month can be directed to administrative staff.

Discussion occurred regarding the need to broadcast any necessary changes to the proposed budget and Justin Hembree shared that would be done as negotiations are underway with NC Commerce to house a staff at LOSRC which would bring in some additional funds. Any changes suggested by the Board would be addressed at the June Board meeting.

XII. Old Business -

XIII. New Business -

XIV. Executive Director's Report -

Justin Hembree shared that there are two new LOSRC staff to introduce.

Erica Anderson introduced Ritchie Rozzelle who is the new Transportation Demand Management (TDM) Program Manager. Ritchie Rozzelle shared that TDM is a program model that dates back to the 1970's Oil Crisis which is essentially a program designed to eliminate demand on the roads/diminish the demand for fuel. A lot of those principles can be applied to the LOSRC region with regards to getting workers to and from employment centers. Looking at developing van pools to assist industry as a group, carpools, and beyond that will work on general awareness of how people can get to and from work in an efficient manner. He shared information on Share the Ride NC which can help folks get to work. His position is embedded with MPO/RPO and he shared appreciation for the work done to get the program up and running.

Discussion occurred regarding Sierra Nevada's issue of trying to get its workers back to where Apple County Transit drops them off. Ritchie Rozzelle shared that Sierra Nevada uses the share the ride tool, but there are transit pickups along Cane Creek, but not a direct link to public transportation. He shared that he's in touch with the Town of Fletcher's Planner and the hope would be to set up a van pool for those workers. Discussion also occurred regarding the Park and Ride lots (3) already in the region and it was shared that those are also under the purview of the TDM program.

Erica Anderson next introduced Glenda Brown who began with NEMT as short time ago. Glenda Brown was previously at Arvato and LOSRC is really pleased to have her here.

Justin Hembree announced that there will be an open house on the fourth Wednesday in July (the 27th). It will be the first open house since the renovations have been completed. A barbecue lunch will be provided and a hold the date reminder will be sent out.

XIV. Important Dates – The next Board of Delegates meeting is Wednesday, June 22nd at 1:00pm.

XV. Adjournment – Charlie Landreth moved to adjourn the meeting. George Goosmann seconded and the meeting stood adjourned.



BOARD OF DELEGATES AGENDA ITEM

- Subject:** May FY2016 Treasurer's Report
- Item Number:** X. Consent Agenda, Item A
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** May FY2016 Treasurer's Report
- Background:** Attached is the May FY2016 Treasurer's Report. The report outlines year-to-date revenues and expenditures. Also included is cash balance information, fund balance reporting, and member dues information.
- Staff Recommendation:** Recommend acceptance of May's FY2016 Treasurer's Report.
- Suggested Motion(s):** The Treasurer's Report, if not pulled, will be accepted as part of the motion to approve the Consent Agenda.

**Land of Sky Regional Council
Treasurer's Report
May, 2016**

	<u>Amount</u>	<u>% of Budget</u>
<u>YTD Report of Receipts & Expenditures</u>		
Total Annual Budget	\$ 14,020,268	
Year-to-Date Revenues	\$ 9,630,871	68.69%
Year-to-Date Expenditures	(9,570,570)	68.26%
Grant/Contract Cash Balance	<u>\$ 60,301</u>	
Year-to-Date Target Percent		91.67%

Cash Balance Report

Total Cash Balance at beginning of month	\$ 1,967,765
Cash Received during month	773,699
Cash Expenditures for month	<u>(1,130,063)</u>
Total Cash Balance at end of month	<u>\$ 1,611,401</u>

Fund Balance Report at 6/30/15 (Audited)

Unassigned	\$ 421,440
Restricted-Stabilized by State Statute	683,850
Total Fund Balance	<u>\$ 1,105,290</u>

Assessments (Dues) Report

YTD Billed to Member Governments, 4th quarter	\$ 218,290
Collected to Date	<u>(218,290)</u>
Balance Due	<u>\$ -</u>



COUNCIL AGENDA ITEM

- Subject:** FY 2016/2017 Budget Adoption
- Item Number:** X. New Business, Item A.
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** FY 2016/2017 Budget Ordinance and Detail by Grant Code
- Background:** Per the requirements of the Local Budget and Fiscal Control Act, a balanced budget ordinance must be adopted prior to July 1st of the applicable fiscal year. At the May, 2016 Executive Committee meeting and the May, 2016 Council meeting, the Council's proposed FY 2016/2017 budget was presented.
- Earlier at this Council meeting, June 22, 2016, a public hearing was conducted with results to be noted in the minutes of the June 22, 2016 Council meeting.
- Staff Recommendation:** Approval of the FY 2016/2017 Budget Ordinance.
- Suggested Motion(s):** Adoption of the FY 2016/2017 Budget Ordinance.

Land of Sky Regional Council

Revenues & Expenditures

Program Area	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Area Agency on Aging	\$ 4,904,236	\$ 4,920,595	\$ 16,359	0.3%
Volunteer Services	951,523	763,883	(187,640)	-19.7%
Workforce Development	2,492,035	2,123,650	(368,385)	-14.8%
Economic & Community Development	2,725,579	2,639,118	(86,461)	-3.2%
General Fund	2,946,895	2,851,659	(95,236)	-3.2%
Total	\$ 14,020,268	\$ 13,298,905	\$ (721,363)	-5.1%

Land of Sky Regional Council

Revenues by Source

Source of Funding	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Federal	\$ 6,853,547	\$ 6,441,996	\$ (411,551)	-6.0%
State	2,330,442	2,185,346	(145,096)	-6.2%
Local Dues	218,290	218,290	-	0.0%
Local Govt - Contracts & Required Match	4,002,752	4,011,041	8,289	0.2%
Private Grants, Contracts, Sponsors	130,567	133,654	3,087	2.4%
Other	313,345	249,423	(63,922)	-20.4%
In-kind	171,325	59,155	(112,170)	-65.5%
Total	\$ 14,020,268	\$ 13,298,905	\$ (721,363)	-5.1%

Area Agency on Aging

Revenues & Expenditures

Program	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
501 - Buncombe County Lead Agency	\$ 508,595	\$ 508,595	\$ -	0.0%
503 - Aging-MIPPA-10/1/15-9/30/16	11,050	7,735	(3,315)	-30.0%
505 - Fall Prevention Mission Foundation	1,651	1,284	(367)	-22.2%
506 - Aging-MIPPA-9/30/14-9/29/15	11,491	-	(11,491)	-100.0%
508 - Buncombe County Aging Plan	34,671	34,671	-	0.0%
510 - Aging Planning	245,249	274,284	29,035	11.8%
511 - Aging P&A	48,262	48,262	-	0.0%
513 - Aging Health Promotion	44,577	40,420	(4,157)	-9.3%
514 - Aging Health Assessment	5,000	5,000	-	0.0%
516 - DAAS (CRC/LCA)	60,000	60,000	-	0.0%
520 - Aging Services	2,995,480	2,973,903	(21,577)	-0.7%
521 - SR Center GP & OR	50,667	50,667	-	0.0%
522 - Project Fan/Heat Relief	5,029	5,029	-	0.0%
530 - Family Caregiver Support	205,070	203,399	(1,671)	-0.8%
531 - FCSP Event	808	808	-	0.0%
533 - Project Care (Contributions)	14,607	11,000	(3,607)	-24.7%
534 - Project Care (Administration)	95,293	95,293	-	0.0%
545 - Chronic Disease Self-Management	3,154	2,841	(313)	-9.9%
548/542 - Buncombe County Minority Health	16,847	17,087	240	1.4%
549 - Chronic Disease Self-Mgmt - UNCA	14,601	29,723	15,122	103.6%
550 - Ombudsman	316,327	316,338	11	0.0%
551 - Elder Abuse	7,446	7,329	(117)	-1.6%
552 - Buncombe County CAC Support	2,000	1,000	(1,000)	-50.0%
553 - Just Press Play	5,059	6,000	941	18.6%
560 - Senior Community Service Employment	200,130	218,755	18,625	9.3%
561 - SCSEP (Contributions)	1,172	1,172	-	0.0%
Total	\$ 4,904,236	\$ 4,920,595	\$ 16,359	0.3%

Volunteer Services

Revenues & Expenditures

Program	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
574 - Fund Raising	\$ 7,000	\$ 2,500	\$ (4,500)	-64.3%
576 - RSVP 4/15-3/16	129,567	-	\$ (129,567)	-100.0%
586 - Foster Grandparent	339,344	339,344	\$ -	0.0%
595 - Senior Companion	475,612	422,039	\$ (53,573)	-11.3%
Total	\$ 951,523	\$ 763,883	\$ (187,640)	-19.7%

Workforce Development

Revenues & Expenditures

Program	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
210 - MAWD Administration	\$ 201,274	\$ 161,983	(39,291)	-19.5%
211 - MAWD Special Activities	2,509	-	(2,509)	-100.0%
219 - MAWD Incumbent Worker Program-PY15	15,688	25,546	9,858	62.8%
220 - MAWD Adult	725,139	642,724	(82,415)	-11.4%
230 - MAWD Dislocated Worker	640,890	575,922	(64,968)	-10.1%
237 - MAWD Incumbent Worker Program-PY13	2,625	-	(2,625)	-100.0%
239 - MAWD Incumbent Worker Program-PY14	13,064	-	(13,064)	-100.0%
240 - MAWD Youth - Out of School	705,191	553,009	(152,182)	-21.6%
241 - MAWD Youth - In School	155,655	148,440	(7,215)	-4.6%
255 - MAWD Career Pathways NEG Sector	30,000	16,026	(13,974)	-46.6%
Total	\$ 2,492,035	\$ 2,123,650	\$ (368,385)	-14.8%

Economic and Community Development

Revenues & Expenditures

Program	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
425 ARC 1/1/15-12/31/15	\$ 74,876	\$ -	\$ (74,876)	-100.0%
426 ARC 1/1/16-12/31/16	79,398	79,398	-	0.0%
427 ARC 1/1/17-12/31/17	-	79,398	79,398	100.0%
435 EDA 1/1/15-12/31/17	90,174	100,000	9,826	10.9%
456 Town of Marshall TA - FY	50,000	50,000	-	0.0%
459 Black Mountain Stormwater Inventory	6,808	-	(6,808)	-100.0%
465 Black Mountain GIS & GPS Service	4,000	-	(4,000)	-100.0%
471 Town of Fletcher GIS Technical Assistance	2,500	-	(2,500)	-100.0%
475 ARC TA - Community Development, 10/1/14-9/30/15	19,590	-	(19,590)	-100.0%
478 ARC TA - Community Development, 10/1/15-9/30/16	20,625	6,875	(13,750)	-66.7%
479 ARC TA - Community Development, 10/1/16-9/30/17	-	20,625	20,625	100.0%
623 USDA-Agriventures - 10/1/15-9/30/16	66,772	10,000	(56,772)	-85.0%
624 CFWNC-Agriventures - ND	42,446	31,020	(11,426)	-26.9%
630 CDGB Grantwriting - ND	750	750	-	0.0%
645 EPA Regional Brownfields Initiative RLF Administration	293,403	270,000	(23,403)	-8.0%
650 EDA Craft Beverage Industry in WNC	6,696	-	(6,696)	-100.0%
651 NADO Craft Beverage Chainlette - ND	3,500	3,500	-	0.0%
680 Brownfields Conference Fund-Raising - ND	2,610	2,610	-	0.0%
720 CDBG-Henderson Co Catalyst, Dodd-Meadows - 9/11/13-9/10/16	19,040	5,000	(14,040)	-73.7%
762 CDBG-Town of Marshall Infrastructure Grant - 6/6/15-7/3/18	47,000	47,000	-	0.0%
767 NC Commerce-Marshall Infrastructure - 12/21/15-7/3/18	10,000	10,000	-	0.0%
780 Buncombe County Fair Housing Implementation Plan - FY	10,250	10,250	-	0.0%
800 Clean Air Campaign - ND	9,308	10,000	692	7.4%
810 Congestion Mitigation & Air Quality - 12/17/13-12/17/16	67,000	80,000	13,000	19.4%
812 USDOE(NREL) BlueRidgePkway-2/27/13-12/31/15	523	-	(523)	-100.0%
822 DOE Clean Cities Program Support - ND	49,104	19,938	(29,166)	-59.4%
823 DOE/NETL Clean Cities Coalition Support - 2/1/16-1/31/17	18,750	40,000	21,250	113.3%
825 US DOE SADI-SE Alternative Fuel Vehicle-TJCOG-7/15/15-7/14/17	19,750	15,750	(4,000)	-20.3%
830 Mobile Education Center - ND	29,995	31,000	1,005	3.4%
845 RUS - Solid Waste (ECD) 10/1/14 - 9/30/16	26,916	-	(26,916)	-100.0%
880 Riverweek - ND	565	565	-	0.0%
883 PRF - French Broad Stormwater - ND	4,169	4,169	-	0.0%
884 205(j) - Black Mountain Watershed Plan	25,000	-	(25,000)	-100.0%
885 WNC Stormwater Partnership - 11/23/15-12/30/16	20,000	24,500	4,500	22.5%
886 RUS - Solid Waste (ECD) 10/1/16 - 9/30/17	-	32,500	32,500	100.0%
887 RUS - Solid Waste (ECD) 10/1/15 - 9/30/16	33,750	40,000	6,250	18.5%
345 WRP - City of Durham	-	18,000	18,000	100.0%
346 WRP-NCDEQ-SEP	-	50,000	50,000	100.0%
347 WRP-Energy T/A for USI Program - 3/30/16-6/30/16	14,000	7,000	(7,000)	-50.0%

Economic and Community Development

Revenues & Expenditures

Program	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
350 DPPEA SWMTF WRP	50,000	50,000	-	0.0%
353 WRP - City of Asheville-Water Quality	15,000	15,000	-	0.0%
355 WRP - Private Contributions	-	4,000	4,000	100.0%
358 WRP-Tobacco Trust Fund	15,800	-	(15,800)	-100.0%
362 WRP-EPA Lean & Green	9,953	-	(9,953)	-100.0%
365 WRP-RUS - Solid Waste-10/1/14 - 9/30/15	30,874	-	(30,874)	-100.0%
376 WRP-USDA Energy Audits & Renewable EnDev	39,484	-	(39,484)	-100.0%
377 RUS - Solid Waste (WRP) 10/1/15 - 9/30/16	56,250	18,750	(37,500)	-66.7%
378 USDA-REAP/REDA - 4/16-3/18	15,000	50,000	35,000	233.3%
379 WRP-RUS - Solid Waste-10/1/16 - 9/30/17	-	50,000	50,000	#DIV/0!
900 RPO - FY	115,625	115,625	-	0.0%
930 Bunc Co Mountain Mobility Administration - FY	297,246	297,246	-	0.0%
933 Bunc Co Transportation RIDE - FY	120,000	120,000	-	0.0%
935 Bunc Co Transportation EDTAP - FY	36,690	36,690	-	0.0%
937 Bunc Co 5317 Call a Ride - FY	8,500	5,000	(3,500)	-41.2%
952 French Broad MPO - FY	387,164	390,709	3,545	0.9%
953 French Broad Special Studies	283,725	296,250	12,525	4.4%
954 NCDOT - TDM Coordinator - FY	75,000	90,000	15,000	20.0%
Total	\$ 2,725,579	\$ 2,639,118	\$ (86,461)	-3.2%

General Fund

Revenues & Expenditures

Program	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
403 LOSRC Leicester Crossing Facility Costs	\$ 147,000	\$ 145,800	\$ (1,200)	-0.8%
406 NC DENR-Brownfields Reg Site Host	8,000	8,000	-	0.0%
410 Local	59,173	58,271	(902)	-1.5%
412 Local Fundraising	4,827	3,200	(1,627)	-33.7%
414 Local Wellness	1,687	722	(965)	-57.2%
415 Local Wellness	1,288	746	(542)	-42.1%
420 Buncombe Co NEMT	2,634,920	2,634,920	-	0.0%
419 Regional Advocacy Program	90,000	-	(90,000)	-100.0%
Total	\$ 2,946,895	\$ 2,851,659	\$ (95,236)	-3.2%

Indirect Cost Plan	FY 15/16 Amended Budget	Proposed FY 16/17 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Indirect Cost Contributions	\$ (1,142,217)	\$ (1,096,304)	\$ 45,913	-4.0%
Administration	827,671	781,804	(45,867)	-5.5%
Finance	314,546	314,500	(46)	0.0%
			-	
	\$ -	\$ -	\$ -	

**Land of Sky Regional Council
Member Government Assessments
FY 2017**

Member Government	FY 16/17				FY 15/16
	Total Dues	Regular Assessment		RPO Match	Total Dues
		Amount	Percent		
Buncombe County	\$ 122,240	\$ 118,482	60.71%	\$ 3,758	\$ 122,240
Henderson County	37,177	37,177	19.05%		37,177
Flat Rock	1,558	1,558	0.80%		1,558
Fletcher	3,595	3,595	1.84%		3,595
Hendersonville	6,572	6,572	3.37%		6,572
Laurel Park	1,091	1,091	0.56%		1,091
Mills River	0	0	0.00%		0
Madison County	14,465	10,137	5.19%	4,328	14,465
Transylvania County	24,839	12,502	6.41%	12,337	24,839
Brevard	3,806	3,806	1.95%		3,806
Rosman	245	245	0.13%		245
Haywood County	2,702	0	0.00%	2,702	2,702
Totals	\$ 218,290	\$ 195,165	100%	\$ 23,125	\$ 218,290

Projected Use of Member Government Assessments:

Grant#	Program	Dues	Purpose
410	Local Funding	\$ 14,826	Participation in regional activities not supported by grants
		13,545	Membership dues
		9,100	Council meetings and other LOSRC sponsored meetings
		5,600	Annual Dinner & Annual Report
		4,000	Holiday bonuses
		4,000	Travel & training
		51,071	
426/427	ARC	79,398	Match for activities supporting ARC goals
435	EDA	17,400	Match for regional economic development
510	Aging	23,889	Match for planning programs & funding of Area Agency on Aging
550	Ombudsman	23,407	Match for Ombudsman regional services
900	Regular Assessment	195,165	Match for \$92,500 NC DOT funding, allocated per capita
	Rural Planning Org	23,125	
		\$ 218,290	

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BUDGET ORDINANCE FOR FISCAL YEAR ENDING JUNE 30, 2017

BE IT ORDAINED by the Land of Sky Regional Council (LOSRC):

SECTION I. The following amounts are appropriated in the General Fund and the Special Revenue Fund for the operations of LOSRC and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

General Fund	\$ 2,851,659
<u>Special Revenue:</u>	
Area Agency on Aging	4,920,595
Volunteer Services	763,883
Workforce Development	2,123,650
Economic & Community Development	<u>2,639,118</u>
	10,447,246
 Total Appropriations	 \$13,298,905

SECTION II. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Federal	\$6,441,996
State	2,185,346
Local Dues	218,290
Local Government Contracts & Match	4,011,041
Private Grants, Contracts & Sponsors	133,654
Other	249,423
In-Kind	<u>59,155</u>
 Total Estimated Revenues	 \$13,298,905

SECTION III. The Budget Officer is authorized to allocate the amounts of projects, programs and functions to appropriate objects of expenditures in accordance with the requirements of the contract concerning each project, program or function.

SECTION IV. The Chairman and/or appropriate officers are authorized to execute all contracts or grants necessary to implement this budget, including federal and state grants, contracts for assistance to local governments and agencies, and subcontracts to local entities necessary to implement Council programs and activities.

SECTION V. Copies of this resolution shall be furnished to the finance/budget officer as directions in carrying out her official duties.

Adopted this 22nd day of June 2016.

Dona Mennella, Chair

Justin Hembree, Attest



BOARD OF DELEGATES AGENDA ITEM

- Subject:** Executive Director's Report
- Item Number:** XIII. Executive Director's Report
- Responsible Party:** Justin Hembree, Executive Director
- Attachment(s):**
- Background:** The following items will be presented as part of the Executive Director's Report:
- A. July 27th Barbecue and Open House
 - B. Introduction of New Staff
 - C. Photo Contest
- Staff Recommendation:** N/A.
- Suggested Motion(s):** N/A