

Land of Sky Regional Council  
June 24, 2020  
Regular Meeting



When joining the virtual meeting, Delegates are requested to mute themselves and to un-mute for discussion or moving on orders of business.

Delegates are requested to state their names when moving on orders of business. Thank you!

**AGENDA**

- I. **Call to Order (12:30pm)**
- II. **Invocation**
- III. **Pledge of Allegiance**
- IV. **Roll Call**
- V. **Modification and Approval of Agenda**
- VI. **Public Hearing – Fiscal Year 2020/21 Budget**
- VII. **Recognition of Special Guests**
- VIII. **Comments by the Chair and Delegates Roundtable**
- IX. **Approval of Minutes from the May Regular Meeting**
- X. **Consideration and Approval of Consent Agenda Items**
- XI. **Presentations/Recognition**
  - A. French Broad River MPO; Regional Growth Projections to 2045 – Tristan Winkler, Director, FBRMPO
  - B. Special Recognition
- XII. **Old Business**
  - A. Adoption of FY 2020/21 Budget Ordinance
- XIII. **New Business**
- XIV. **Executive Director’s Report**
- XIV. **Important Dates**
  - A. Reconvene Board Meeting for Vote on FY2020/21 Budget Ordinance, Thursday, June 25 at 3:00 pm.
  - B. Next regularly scheduled Board Meeting is Planned for August 26, 2020
- XV. **Adjournment**



## BOARD OF DELEGATES AGENDA ITEM

- Subject:** May 2020 Board of Delegates Virtual Meeting Minutes
- Item Number:** X. Approval of Minutes from the May 2020 Virtual Regular Meeting
- Responsible Party:** Zia Rifkin, Administrative Services
- Attachment(s):** Minutes from the May 2020 Virtual Regular Meeting
- Background:** A quorum was present to conduct business at the May 2020 virtual meeting and the minutes provide a recap of the of the Delegates Roundtable, the FEMA Cost Recovery for Local Governments presentation and the presentation of the Fiscal Year 2020-2021 LOSRC Budget.
- Staff Recommendation:** Recommend acceptance of the May 2020 virtual meeting minutes
- Suggested Motion(s):** Move to approve the May 2020 virtual meeting minutes as submitted

**Virtual Meeting via Zoom of  
Land of Sky Regional Council Board of Delegates**

**May 27, 2020**

**Minutes**

- I. Call to Order – Vice Chair Volk called the meeting to order at approximately 12:40pm.
- II. Invocation – Vice Chair Volk gave the invocation.
- III. Pledge of Allegiance – Vice Chair Volk led the group in the Pledge of Allegiance.
- IV. Roll Call – Nathan Ramsey called the roll. The following members were present: Preston Blakely, John Mitchell, Barbara Volk, Patrick Fitzsimmons, Albert Gooch, Jonathan Kanipe, Matt Wechtel, Norris Gentry, Daniel Cobb, George Morosani, Bob Tomasulo, and Maureen Copelof

Guests Present – Christopher McGlashan, Norma Houston, Kate Van Tol, Matt Gruebmeier, Robin Ramsey, and Freddie Harrill

***Nathan Ramsey announced a quorum was present to conduct business.***

- V. Modification and Approval of Agenda – The agenda was presented for approval with no modification requested.

***Preston Blakely moved to approve the agenda as presented. George Morosani seconded and the motion carried unanimously, upon a roll call vote, and without further discussion.***

- VI. Public Comment – No public comments were made.

- VII. Chairman's Comments and COVID-19 Roundtable – Vice Chair Volk encouraged Delegates to share about conditions in their jurisdictions.

Roundtable -

John Mitchell – Shared that Henderson County is working through the issues that come up daily. He noted an increase in the pipeline for PPE and that the hospitals are doing well. In addition, the County is in communication with all of the long-term care facilities and working with the Area Agency on Aging (AAA) to assist as necessary. The budget process is underway and the County is anticipating a \$7 million hit to the budget from anticipated shortfall to the sales tax revenues. The County proposes to move forward by cutting back on capital projects related to the school system and BRCC. Sales tax reports are received quarterly so the full impact should be known in the next couple of months. He shared, too, that the task force process in the County to re-open, with input used to put together a webpage on the county's website listing resources, where individuals/businesses can find PPE and a link to the Governor's Order.

Matt Wechtel – Shared that Madison County is facing the same issues as the other counties. Despite some of the new reports, only two confirmed cases of the virus are confirmed in the County. The County is holding its own right now.

Jonathan Kanipe - Shared that the Town of Biltmore Forest is working very much the same, regarding the budget, as other local governments. Sales tax accounts for about 18% of the budget. Holding off on capital projects but plan to do street assessment projects to plan for FY22. Generally, just hanging on and working on keeping going. First Board of Adjustment meeting planned virtually in June.

Maureen Copelof- Shared that the City of Brevard is officially reopening municipal buildings Monday at 8:30am. The other big thing in Brevard is a trial period of closing the parking along two blocks of the main street for a pedestrian area. This would open up the complete sidewalk area for restaurants to have more outside space for seating. Outside spaces that are enclosed, might be allowed to serve alcohol.

Albert Gooch – Shared that the budget is finished in the Village of Flat Rock and officials are generally happy with the results. The park is open and getting a lot of traffic. The playground is closed.

Preston Blakely – Shared that the Town of Fletcher took a hit on sales tax revenue, so some budget items might be tabled. Town Hall opened to the public yesterday. Most of the parks have opened.

Barbara Volk – Shared that the City of Hendersonville is going to try an open street by blocking off a part of Main Street in order to allow restaurants to have space for outside seating. This weekend would be a trial run and if it works out, it might be tried on a semi-monthly basis. The City is facing budget challenges and an upcoming meeting on a major development.

Daniel Cobb – Shared that the Town of Mills River is working on the budget and expecting a significant drop in the sales tax revenue. Fortunately, the Town has been very frugal with its funding over the past few years. Town staff are alternating work schedules and planning to re-open the facilities. The Dog Park reopens on Monday. The picnic shelter is also going to reopen but there wouldn't be any reservations for its use. Several meetings are planned virtually and careful coordination is underway. Otherwise, things are well in Mills River.

Patrick Fitzsimmons – Shared that the Town of Weaverville is following Buncombe County's Phase II guidelines, but without the face mask requirement.

Norris Gentry – Shared that Madison County is progressing with everything and the in the County is looking forward to working its way through this situation.

Bob Tomasulo – Shared about the AAA's Caregiver Chats, which provides support for caregivers in this new environment.

VIII. Approval of Minutes from the April Regular Meeting –

***George Morosani moved to approve the minutes of the April 22, 2020 virtual meeting via Zoom as submitted. Patrick Fitzsimmons seconded and the motion carried unanimously upon a roll call vote, and without further discussion.***

IX. Presentations –

A. FEMA Cost Recovery for Local Governments – Norma Houston, UNC School of Government and Kathryn Van Tol, NCDPS, Division of Emergency Management shared about FEMA Cost Recovery for local governments. There is an opportunity for local governments to receive reimbursement for local efforts. Kate Van Tol shared a presentation with the board. She shared about what FEMA public assistance could provide including the ability for communities to grow more resiliency. Other benefits of FEMA public assistance include helping citizens prepare for, respond to, and recover from disasters. The goal is to ensure the economic recovery of the affected community to the benefit of the community at large. Disasters are really about timing so preparation on the front end provides better outcomes on the back end. She provided practical tips for making public assistance claims including to start documenting all expense in detail as soon as possible; specifically, explain and document why expense are cause by COVID-19 to differentiate them from regular operating expenses. Eligible expenses include Plexiglas, cleaning products, rental of equipment, etc. PPE to employees is an eligible reimbursable expense. Encouraged everyone to be in touch with Emergency Management Representatives.

Norma Houston shared that for purposes of FEMA reimbursement, the dates of reimbursable expenses are from mid-January and forward. There are FAQs available regarding which funds to spend first (NCPro has reversed guidance to seek reimbursement from FEMA first before spending CFR funding. Payroll expenses (overtime for employees incurred in response to COVID-19) is eligible for FEMA reimbursement.

Discussion occurred if FEMA funding was available to other entities, including public and private non-profits, community colleges, houses of worship, urgent care offices, senior centers, and assisted living facilities who are incurring expenses due to extra cleaning.

X. Election of Officers and Executive Committee Members –

Nathan Ramsey shared the Nominating Committee's list of nominees. He requested that Vice Chair Volk go through each nomination individually and open the floor to nominations for each slot as well.

Vice Chair Volk read the Nominating Committee's list of proposed Officers and Executive Committee members. Nominations from the floor were requested to be put in the chat box. None was received and the nominations were closed.

The Officers' Slate was approved through consensus, as no other nominations were forthcoming.

The new slate of Officers and Executive Committee members begin their terms with the first meeting of the new fiscal year, scheduled in August 26, 2020.

LOSRC 2020-2021 Officers and Executive Committee Members:

**Chair:** Barbara Volk, Hendersonville (Henderson)

**Vice-Chair:** Patrick Fitzsimmons, Weaverville (Buncombe)

**Secretary:** Mike Hawkins, Transylvania County

**Treasurer:** Norris Gentry, Madison County

**County Delegate:** John Mitchell, Henderson County

**Municipal Delegate:** Albert Gooch, Flat Rock (Henderson)

**Past Chair Delegate:** Larry B. Harris, Black Mountain (Buncombe)

**Minority Representative Delegate:** Preston Blakely, Fletcher (Henderson)

**Aging/Volunteer Services Representative:** Bob Tomasulo, Regional Aging Advisory Committee

New Business

Fiscal Year 2020/21 Budget Presentation – The Fiscal Year 2020-2021 Budget Ordinance was presented to the Board of Delegates. Nathan Ramsey shared that pursuant to NCGA 166A-19.24, a public hearing on the budget will be held at the June 24, 2020 meeting, which would recess until the following day, when a vote on the FY20-21 budget is planned to be held at 12:30pm, which is 24 hours after the public hearing at the June 24 Board of Delegates meeting.

Nathan Ramsey noted that the proposed FY 2021 budget contains a 2.5% COLA for staff. He communicated that LOSRC is a little different from local governments in the sense that the organization does not have a general fund and the administrative cost pool is generated through the indirect charged to programs. He shared that the net effect of having more funding go to staff salaries equals more funding to support LOSRC. The downside is that less funding is available for the programs.

The FY 21 budget was shared, including that the AAA has a \$6.2 million budget proposed. For Workforce Development, the budget is \$1.8 million, with very little carryover funding going into next year. The ECD budget is \$4.8 million, which is a reduction of over 25% from current funding levels.

The total budget for FY 21 is \$11,683,238 million. The federal share of the budget is over \$7 million, state funding \$2 million and the rest comes from contracts and local dues. Nathan Ramsey communicated that the budget would be posted and the public hearing held 30 days later at the June board meeting. He noted that the beginning of the fiscal year is typically the low-point of the organizations' budget with additional funding received throughout the year.

XIV. Executive Director's Report –

Nathan Ramsey shared that LOSRC is beginning to see CARES Act funding in response to COVID-19. ECD is in the process of receiving about \$400 thousand. Workforce Development is applying for additional funding to serve dislocated workers.

XV. Important Dates – Wednesday, June 24, 2020 is the next regularly scheduled (virtual) Board of Delegates meeting. A special recess meeting at 12:30pm will be held virtually on June 25 to vote on the FY 21 Budget Ordinance.

XVI. Adjournment – Vice Chair Volk adjourned the meeting, as there was no further business.

Respectfully submitted by Zia Rifkin



## **BOARD OF DELEGATES AGENDA ITEM**

- Subject:** Fiscal Year 2020/2021 Annual Operating Budget Presentation
- Item Number:** XII. Old Business, Item A.
- Responsible Party:** Nathan Ramsey, Executive Director
- Attachment(s):** FY21 Budget Ordinance
- Background:** Per requirements of the Local Government Budget and Fiscal Control Act, a balanced Budget Ordinance must be adopted prior to July 1 of the applicable fiscal year. The vote to approve the FY 2020/21 Budget Ordinance is planned for 3pm on Thursday, June 25, 2020 via the Zoom platform.
- Staff Recommendation:** N/A
- Suggested Motion(s):** N/A



**BUDGET ORDINANCE FOR FISCAL YEAR ENDING JUNE 30, 2021**

BE IT ORDAINED by the Land of Sky Regional Council (LOSRC):

SECTION I. The following amounts are appropriated in the General Fund for the operations of LOSRC and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

<u>General Fund:</u>	
Area Agency on Aging	\$6,229,613
Workforce Development	1,851,271
Economic & Community Development	3,583,488
General Operations	<u>198,866</u>
 Total Appropriations	 \$11,863,238

SECTION II. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Federal	\$7,361,771
State	1,912,598
Local Dues	235,759
Local Government Contracts & Match	1,830,239
Private Grants, Contracts & Sponsors	267,993
Other	149,579
In-Kind	<u>105,299</u>
 Total Estimated Revenues	 \$11,863,238

SECTION III. The Finance Officer is authorized to allocate the amounts of projects, programs and functions to appropriate objects of expenditures in accordance with the requirements of the contract concerning each project, program or function. The Finance Officer is authorized to reallocate departmental appropriations among various line item objects of expenditures and revenues as necessary during the budget year. However, any actual changes to salary or compensation of any employee, for any reason (except for salary adjustments made in this document) shall be approved by the Executive Director and the Executive Committee before such change takes effect.

SECTION IV. The Chairman and/or appropriate officers are authorized to execute all contracts or grants necessary to implement this budget, including federal and state grants, contracts for assistance to local governments and agencies, and subcontracts to local entities necessary to implement Council programs and activities.

SECTION V. Copies of this resolution shall be furnished to the finance/budget officer as directions in carrying out her official duties.

Adopted this 25th day of June 2020.

\_\_\_\_\_  
Larry Harris, Chair

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Nathan Ramsey, Attest





**LOSRC -- FY21 -- Proposed Initial Budget  
Revenues and Expenditures**

Date: 5/28/2020

**Revenue & Expenditures**

Program Area	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
Area Agency on Aging	AAA	\$5,441,730	\$6,229,613	\$787,882	114.5%
Workforce Development	MAWD	\$3,458,352	\$1,851,271	(\$1,607,081)	53.5%
Economic & Community Development	ECD	\$4,852,367	\$3,583,488	(\$1,268,879)	73.9%
General Operations	MNG	\$309,253	\$198,866	(\$110,387)	64.3%
<b>Total:</b>		\$14,061,702	\$11,863,238	(\$2,198,465)	84.4%

**Revenue by Source**

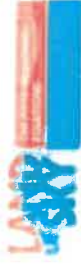
Source of Funding	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
Federal	\$8,148,264	\$7,361,771	(\$786,493)	90.3%
North Carolina	\$2,062,856	\$1,912,598	(\$150,258)	92.7%
Local	\$2,774,019	\$1,830,239	(\$943,780)	66.0%
Local-Dues	\$302,667	\$235,759	(\$66,908)	77.9%
Private	\$306,826	\$227,993	(\$78,833)	74.3%
Other	\$286,902	\$149,579	(\$137,323)	52.1%
In Kind	\$115,472	\$105,299	(\$10,173)	91.2%
Fees	\$40,000	\$40,000	\$0	100.0%
Appropriated Fund Balance	\$24,697	\$0	(\$24,697)	0.0%
<b>Total:</b>	\$14,061,702	\$11,863,238	(\$2,198,465)	84.4%



Area Agency on Aging -- FY21 Proposed Budget  
Revenue and Expenditures

<b>Totals</b>	\$5,441,730	\$6,229,613	\$787,882	114.5%
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Grant #	Program	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
501	Buncombe County Lead Agency	AAA	\$469,916	\$0	(\$469,916)	0.0%
502	Medicaid	AAA	\$0	\$100,000	\$100,000	--
507	Medicare Improvements for Patients	AAA	\$29,368	\$9,703	(\$19,666)	33.0%
508	Buncombe County Aging Plan	AAA	\$40,000	\$0	(\$40,000)	0.0%
510	Aging Planning & Administration	AAA	\$320,379	\$240,833	(\$79,546)	75.2%
511	Aging Planning & Administration State	AAA	\$48,262	\$48,262	\$0	100.0%
513	Health Promotion	AAA	\$54,758	\$53,320	(\$1,438)	97.4%
514	Health Assessment	AAA	\$0	\$0	\$0	--
516	Local Contact Agency for NC Division of Aging	AAA	\$15,540	\$15,540	\$0	100.0%
520	Home & Community Care Block Grant (P/T)	AAA	\$2,795,245	\$2,830,311	\$35,066	101.3%
521	Senior Center General Purpose Funding	AAA	\$70,485	\$70,485	\$0	100.0%
522	Project Fan/Heat Relief	AAA	\$5,429	\$9,593	\$4,164	176.7%
524	Medicaid	AAA	\$0	\$1,272,964	\$1,272,964	--
530	Family Caregiver Support	AAA	\$307,467	\$290,831	(\$16,636)	94.6%
531	Family Caregiver Event	AAA	\$0	\$0	\$0	--
533	Project Care (Contributions)	AAA	\$9,593	\$9,593	\$0	100.0%
534	Project Care (Administration)	AAA	\$102,413	\$108,543	\$6,130	106.0%
539	Admin for Community Living Fall Prevention	AAA	\$11,637	\$0	(\$11,637)	0.0%
541	Health Promotion/Disease Prevention Pilot	AAA	\$30,850	\$30,850	\$0	100.0%
545	Chronic Disease Self Management	AAA	\$965	\$0	(\$965)	0.0%
550	Ombudsman	AAA	\$325,765	\$329,599	\$3,834	101.2%
551	Elder Abuse Prevention	AAA	\$7,211	\$7,220	\$9	100.1%
552	Buncombe County CAC Support	AAA	\$2,000	\$0	(\$2,000)	0.0%
553	Just Press Play	AAA	\$0	\$0	\$0	--
554	Ombudsman Event	AAA	\$2,000	\$1,795	(\$205)	89.8%
555	Long-Term care MFP	AAA	\$14,321	\$0	(\$14,321)	0.0%
561	Sr Community Service Employment Contribution	AAA	\$0	\$0	\$0	--
574	Fund Raising	AAA	\$0	\$0	\$0	--
586	Foster Grandparent	AAA	\$381,167	\$408,056	\$26,889	107.1%
595	Senior Companion	AAA	\$396,959	\$392,115	(\$4,844)	98.8%



**Economic and Community -- FY21 Proposed Budget**  
 Revenue and Expenditures

<b>Totals</b>	\$4,852,367	\$3,583,488	(\$1,268,879)	73.9%
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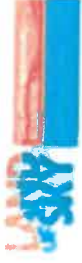
Grant #	Program	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
330	WRP - EPA Revitalizing -Complete the Cycle	ECD	\$25,000	\$35,000	\$10,000	140.0%
337	WRP - Buncombe Co Fire Districts Energy Assessments	ECD	\$16,415	\$0	(\$16,415)	0.0%
338	WRP - Weatherization Review - Elizabeth City	ECD	\$0	\$0	\$0	--
340	WRP - Tobacco Trust Fund - Phase II - 11/1/16-9/30/18	ECD	\$47,259	\$0	(\$47,259)	0.0%
341	WRP - Duke Energy Water Projects-NCCF-10/20/16-9/30/	ECD	\$0	\$0	\$0	--
342	WRP - EPA Source Reduction - 10/1/16-9/30/18	ECD	\$7,786	\$0	(\$7,786)	0.0%
343	WRP - Energy Assessments - AB Tech	ECD	\$2,827	\$0	(\$2,827)	0.0%
344	WRP - Energy Assessments - Asheville City Schools	ECD	\$1,139	\$0	(\$1,139)	0.0%
345	WRP - City of Durham	ECD	\$17,544	\$13,500	(\$4,044)	76.9%
346	WRP - NCDEQ-State Energy Program	ECD	\$53,785	\$50,000	(\$3,785)	93.0%
347	WRP - Energy T/A for USI Program	ECD	\$1,839	\$0	(\$1,839)	0.0%
348	name to follow	ECD	\$0	\$50,000	\$50,000	--
349	WRP-SEO State Assessments	ECD	\$0	\$0	\$0	--
350	WRP - NCDEQ - Solid Waste Management	ECD	\$40,000	\$50,000	\$10,000	125.0%
353	WRP - City of Asheville-Water Quality	ECD	\$15,000	\$15,000	\$0	100.0%
355	WRP - Private Contributions	ECD	\$2,759	\$0	(\$2,759)	0.0%
370	WRP - Rural Utilities Service-Solid Waste - 10/17-9/18	ECD	\$0	\$30,000	\$30,000	--
371	WRP - Rural Utilities Service-Solid Waste - 10/18-9/19	ECD	\$75,000	\$0	(\$75,000)	0.0%
372	name to follow	ECD	\$0	\$60,000	\$60,000	--
375	WRP - USDA - Rural Energy for America - 4/18-3/20	ECD	\$59,498	\$38,000	(\$21,498)	63.9%
409	City of Asheville - Housing	ECD	\$20,000	\$0	(\$20,000)	0.0%
411	Montreat Zoning	ECD	\$36,450	\$0	(\$36,450)	0.0%
417	Montreat - Payroll Technical Assistance	ECD	\$0	\$0	\$0	--
418	Laurel Park - Code Enforcement T/A	ECD	\$24,474	\$0	(\$24,474)	0.0%
420	Bunc Co Non-Emergency Medicaid Transportation (NEMT)	ECD	\$951,460	\$999,408	\$47,948	105.0%
421	EDA Supplemental	ECD	\$0	\$200,000	\$200,000	--
431	EDA Planning Grant - 1/1/21-12/31/23	ECD	\$0	\$70,000	\$70,000	--
436	EDA Planning Grant - 1/1/18-12/31/20	ECD	\$132,889	\$35,000	(\$97,889)	26.3%
440	City of Brevard T/A	ECD	\$10,000	\$5,600	(\$4,400)	56.0%
445	Stormwater Inventory 205(j) Grant-Laurel Park& Marshal	ECD	\$0	\$0	\$0	--





**Economic and Community -- FY21 Proposed Budget**  
Revenue and Expenditures

		\$4,852,367	\$3,583,488	(\$1,268,879)	73.9%	
<b>Totals</b>						
Grant #	Program	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
446	Mars Hill Parks & Rec Plan	ECD	\$0	\$0	\$0	--
447	Mars Hill Zoning T/A	ECD	\$9,000	\$0	(\$9,000)	0.0%
450	Southwestern NC Communities	ECD	\$0	\$0	\$0	--
451	Z. Smith-Reynolds Foundation	ECD	\$15,000	\$30,000	\$15,000	200.0%
460	Montreat Storm water	ECD	\$24,704	\$0	(\$24,704)	0.0%
465	Black Mountain Technical Assistance - GIS/GPS	ECD	\$4,000	\$5,000	\$1,000	125.0%
470	ARC TA- Community Development, ends 09/30/20- (PY Gr	ECD	\$10,123	\$6,875	(\$3,248)	67.9%
471	Town of Fletcher - GIS	ECD	\$2,000	\$2,000	\$0	100.0%
472	ARCTA Community Development ends 9/30/21	ECD	\$0	\$20,625	\$20,625	--
480	Village of Flat Rock - T/A Citizen Survey	ECD	\$3,500	\$0	(\$3,500)	0.0%
481	ARC Local Development District Admin - 1/1/20-12/31/21	ECD	\$96,564	\$0	(\$96,564)	0.0%
482	ARC T/A - Community Development - 10/1/19-9/30/20	ECD	\$10,502	\$0	(\$10,502)	0.0%
483	ARC T/A - Community Development - 10/1/18-9/30/19	ECD	\$20,262	\$0	(\$20,262)	0.0%
484	ARC Local Development District Admin - 1/1/19-12/31/19	ECD	\$79,038	\$0	(\$79,038)	0.0%
490	ARC - Ends 12/31/20- (PY Grant # 481)	ECD	(\$17,526)	\$79,038	\$96,564	-451.0%
491	ARC - Ends 12/31/21- (PY Grant # 481)	ECD	\$0	\$79,038	\$79,038	--
493	ARC - Broadband	ECD	\$0	\$0	\$0	--
494	Hendersonville Downtown Revitalization T/A-10/1/17-9/18	ECD	\$12,398	\$0	(\$12,398)	0.0%
496	Transylvania Co Housing T/A - 3/1/17-12/31/18	ECD	\$0	\$0	\$0	--
497	Biltmore Forest/Montreat Planning & Zoning	ECD	\$88,275	\$0	(\$88,275)	0.0%
498	Madison County TA	ECD	\$3,200	\$6,000	\$2,800	187.5%
624	CFWNC-Agriventures	ECD	\$5,680	\$0	(\$5,680)	0.0%
649	Mars Hill Wastewater Treatment Plant - EDA	ECD	\$17,713	\$0	(\$17,713)	0.0%
666	Black Mtn EDA Water & Sewer	ECD	\$43,726	\$0	(\$43,726)	0.0%
680	Brownfields Conference Fund-Raising	ECD	\$0	\$0	\$0	--
698	ECD - Rural Utilities Service-Solid Waste - 10/17-9/18	ECD	\$7,620	\$0	(\$7,620)	0.0%
699	ECD - Rural Utilities Service-Solid Waste - 10/18-9/19	ECD	\$0	\$0	\$0	--
762	CDBG-Town of Marshall Infrastructure Grant	ECD	\$0	\$2,380	\$2,380	--
800	Clean Air Campaign	ECD	\$10,000	\$11,000	\$1,000	110.0%
811	Congestion Mitigation & Air Quality - 2/1/18-1/31/20	ECD	\$37,000	\$7,000	(\$30,000)	18.9%



**Economic and Community -- FY21 Proposed Budget  
Revenue and Expenditures**

<b>Totals</b>	\$4,852,367	\$3,583,488	(\$1,268,879)	73.9%
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Grant #	Program	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
822	DOE Clean Cities Program Support	ECD	\$0	\$0	\$0	--
823	DOE/NETL Clean Cities Coalition Support - 2/1/16-1/31/1	ECD	\$65,000	\$110,000	\$45,000	169.2%
828	Black Mountain EPA Watershed Management Plan	ECD	\$0	\$0	\$0	--
830	Mobile Education Center	ECD	\$23,540	\$12,000	(\$11,540)	51.0%
880	Riverweek	ECD	\$299	\$0	(\$299)	0.0%
883	PRF - French Broad Stormwater	ECD	\$3,283	\$0	(\$3,283)	0.0%
900	Rural Planning Organization (RPO)	ECD	\$132,969	\$132,969	\$0	100.0%
930	Bunc Co Mountain Mobility Administration	ECD	\$297,246	\$297,246	\$0	100.0%
933	Bunc Co Transportation RIDE	ECD	\$175,000	\$175,000	\$0	100.0%
935	Bunc Co Transportation EDTAP	ECD	\$25,000	\$25,000	\$0	100.0%
938	Bunc Co Mountain Mobility Administration - RIDE	ECD	\$68,171	\$20,187	(\$47,984)	29.6%
952	French Broad Metropolitan Planning Organization (MPO)	ECD	\$405,136	\$583,140	\$178,004	143.9%
953	French Broad Metropolitan Planning Org-Special Studies	ECD	\$1,537,338	\$232,000	(\$1,305,338)	15.1%
954	Transportation Demand Management (TDM) Coord	ECD	\$95,482	\$95,482	\$0	100.0%



**Workforce Development -- FY21 Proposed Budget  
Revenue and Expenditures**

		<b>Totals</b>				
		\$3,458,352	\$1,851,271			
			(\$1,607,081)			
			53.5%			
Grant #	Program	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
210	Administration	MAWD	\$297,471	\$162,520	(\$134,951)	54.6%
211	Special Activities	MAWD	\$27,000	\$11,050	(\$15,950)	40.9%
212	John M Belk Endowment	MAWD	\$200,000	\$140,000	(\$60,000)	70.0%
220	Adult	MAWD	\$691,435	\$522,092	(\$169,343)	75.5%
223	Enhancement Adult Literacy	MAWD	\$190,000	\$0	(\$190,000)	0.0%
224	Enhancement Adult Literacy/Admin	MAWD	\$10,000	\$0	(\$10,000)	0.0%
228	Maximize Carolina-Transylvania Co-Admin	MAWD	\$0	\$0	\$0	--
229	Maximize Carolina-Transylvania Co Mfg	MAWD	\$0	\$0	\$0	--
230	Dislocated Worker	MAWD	\$458,372	\$324,563	(\$133,809)	70.8%
235	Rapid Response Contingency	MAWD	\$325,000	\$0	(\$325,000)	0.0%
239	Finish Line Support/Operations	MAWD	\$52,648	\$15,000	(\$37,648)	28.5%
240	Youth - Out of School	MAWD	\$414,858	\$325,784	(\$89,074)	78.5%
241	Youth - In School	MAWD	\$133,543	\$110,262	(\$23,281)	82.6%
242	Finish Line - AB Tech	MAWD	\$89,398	\$10,000	(\$79,398)	11.2%
243	Finish Line - Blue Ridge CC	MAWD	\$21,032	\$15,000	(\$6,032)	71.3%
244	Early Childhood Initiative	MAWD	\$196,399	\$200,000	\$3,601	101.8%
245	Innovation Grant/Upskill WNC	MAWD	\$77,514	\$0	(\$77,514)	0.0%
246	Innovation Grant/Upskill WNC-Admin	MAWD	\$10,000	\$0	(\$10,000)	0.0%
248	Cost-Sharing - Brochures	MAWD	\$0	\$0	\$0	--
249	Innovation Grant / Upskill WNC	MAWD	\$0	\$0	\$0	--
250	Enhancement Work-Base Learning	MAWD	\$142,673	\$0	(\$142,673)	0.0%
251	Enhancement Work-Base Learning Admin	MAWD	\$6,500	\$0	(\$6,500)	0.0%
262	Career Pathways NEG-Contractor #3	MAWD	\$0	\$0	\$0	--
265	Business Services Support - PY16	MAWD	\$0	\$0	\$0	--
266	Business Services Support - PY17	MAWD	\$114,509	\$15,000	(\$99,509)	13.1%
274	Dislocated Worker-Contingency Grant	MAWD	\$0	\$0	\$0	--



**General Operations -- FY21 Proposed Budget**  
 Revenue and Expenditures

<b>Totals</b>	\$309,253	\$198,866	(\$110,387)	64.3%
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Grant #	Program	Unit	FY19/20 Budget as of Amendment 7	Proposed Initial FY20/21 Budget	Increase or (Decrease) Amount	Proposed FY20/21 as % of FY19/20, Amendment 7
1	Indirect Cost Contribution	MNG	\$24,697	\$0	(\$24,697)	0.0%
403	Leicester Crossing Facility - Debt Service	MNG	\$139,321	\$134,039	(\$5,282)	96.2%
410	Local	MNG	\$91,343	\$61,367	(\$29,976)	67.2%
412	Local Fundraising	MNG	\$3,460	\$3,460	\$0	100.0%
413	ARC Fall Summit Fiscal Agent	MNG	\$50,000	\$0	(\$50,000)	0.0%
415	Local Wellness	MNG	\$432	\$0	(\$432)	0.0%





**General Operations -- FY20/21**  
Revenues and Expenditures

Indirect Cost Plan	FY 19/20 Budget as of Amendment 7	Proposed FY 20/21 Budget	Increase / (Decrease) Amount	Increase / (Decrease) %
Indirect Cost Cost Contributions	(\$1,117,992)	(\$1,116,525)	\$1,467	-0.1%
Administration	\$790,088	\$749,025	(\$41,063)	-5.2%
Finance	\$327,904	\$367,500	\$39,596	12.1%





**Member Government Assessments -- FY 20/21**

Member Government	FY 20/21				FY 19/20		
	Total Dues	Regular Assessment		RPO Match	Total Dues	Regular Assessment	RPO Match
		Amount	Percent				
Buncombe County	\$122,804	\$118,482	60.7%	\$4,322	\$122,804	\$118,482	\$4,322
Henderson County	\$37,177	\$37,177	19.0%		\$37,177	\$37,177	
Flat Rock	\$1,558	\$1,558	0.8%		\$1,558	\$1,558	
Fletcher	\$3,595	\$3,595	1.8%		\$3,595	\$3,595	
Hendersonville	\$6,572	\$6,572	3.4%		\$6,572	\$6,572	
Laurel Park	\$1,091	\$1,091	0.6%		\$1,091	\$1,091	
Mills River	\$0	\$0	0.0%		\$0	\$0	
Madison County	\$15,114	\$10,137	5.2%	\$4,977	\$15,114	\$10,137	\$4,977
Transylvania County	\$26,690	\$12,502	6.4%	\$14,188	\$26,690	\$12,501	\$14,188
Brevard	\$3,806	\$3,806	2.0%		\$3,806	\$3,606	
Rosman	\$245	\$245	0.1%		\$245	\$245	
Haywood County	\$3,107	\$0	0.0%	\$3,107	\$3,107	\$0	\$3,107
<b>Totals</b>	<b>\$221,759</b>	<b>\$195,165</b>	<b>100.0%</b>	<b>\$26,594</b>	<b>\$221,759</b>	<b>\$194,964</b>	<b>\$26,594</b>

Projected Use of Member Government Assessments			
Grant #	Program	Dues	Purpose
410	Local Funding	\$14,348	Participation in Regular activities not supported by grants
		\$13,545	Membership dues
		\$9,750	Council meetings and other LOSRC-sponsored events
		\$5,700	Annual Dinner and Annual Report
		\$4,000	Holiday bonuses
		\$10,024	Match for future grants and any changes to indirect
		\$4,000	Travel and training
		<b>\$61,367</b>	
490/491	ARC - LDD Admin	\$79,038	Match for activities supporting ARC goals
431	EDA Planning Grant	\$35,000	Match for regional economic development planning grant
510	Aging - Plan & Admin	\$19,760	Match for planning programs of Area Agency on Aging
	<b>Regular Assessment</b>	<b>\$195,165</b>	
900	Rural Aging Org.	\$26,594	Match for DOT funding, allocation per capita
	<b>Total</b>	<b>\$221,759</b>	



# Land of Sky Regional Council Proposed Budget FY21



## Summary of Funding for Fiscal Year 20-21



■ Federal	\$7,361,771
■ State	\$ 1,912,598
■ Local	\$1,830,239
■ Local-Dues	\$235,759
■ Private	\$227,993
■ Other	\$149,579
■ In Kind	\$105,299
■ Fees	\$40,000

# Program Revenue and Expenditures



Program Area	Proposed Budget
Area Agency on Aging	\$6,229,613
Workforce Development	\$1,851,271
Economic & Community Development	\$3,583,488
General Operations	\$198,866



# Questions?







## **BOARD OF DELEGATES AGENDA ITEM**

**Subject:** Executive Director's Report

**Item Number:** XIV. Executive Director's Report

**Responsible Party:** Nathan Ramsey, Interim Executive Director

**Attachment(s):** Executive Director's Report for June 24, 2020

**Background:** The Executive Director's Report provides relevant information from LOSRC Departments/Agencies.

**Staff Recommendation:** N/A.

**Suggested Motion(s):** N/A

1. Economic Community Development

- We have received a noncompetitive grant from EDA for \$400,000 in funding from the CARES Act, those funds will be reflected in the upcoming fiscal year.
- Planning for submission of multiple competitive grants to EDA for funding from the CARES Act including reshoring manufacturing focused on the outdoor gear sector in collaboration with Southwestern Commission and High Country Council of Governments.
- Erica participated in a panel with NADO and ERSI on “Telling Your CEDS Story Online: An Introduction to Ersi Story Maps”
- Assisting regional PPE task force with many partners including MAHEC and local governments.
- Introduced the “WIFI LOT” which is a regional map with accessible WIFI locations.
- Waste Reduction Partners has been hosting webinars on COVID-19 reaching over 500 participants.
- Partnering with AAA team for a grant application for a pilot telehealth project to develop a digital literacy program to long-term healthcare facilities in the region.
- Highlighted by the Robert Wood Johnson Foundation for the WestNGN project.
- ECD participated in the statewide webinar “Broadband and Beyond.”
- Submitted a \$140,000 grant application to the NC Department of Justice to continue implementing innovative stormwater control measures in Black Mountain.

2. Workforce Development

- Received \$150,000 grant from the NC Department of Commerce to serve dislocated workers.
- Submitted a request for \$483,600 to support Buncombe County Government and \$54,389 to support Transylvania County Government with temporary employment in COVID-19 related activities, working with other counties in the region on possible grant requests as well.
- Dogwood Health Trust Leverage Fund will be supporting Jordan Peer Recovery with a grant writer for a “recovery to work” grant application for the ARC/USDOL WORC funding opportunity. MAWDB will support this application
- MAWDB will be submitting a grant application for the ARC/USDOL WORC funding opportunity in collaboration with RTI International to enhance the educator/teacher workforce pipeline in the region.
- Still awaiting announcement from USDOL ETA on \$5 million grant application submitted in partnership with three other workforce boards and the NC Department of Commerce.

- Hosted virtual WNC Career Expo in partnership with the Asheville Area Chamber of Commerce, over 600 job seekers and 50+ employers participated
- Providing support for many employers who are downsizing or furloughing workers as well as many dislocated workers.

### 3. Administration

- The Council office large conference room was a polling location for the Tuesday, June 23 second primary. We encouraged staff to make an extra effort to telework on that date and there will be enhanced cleaning of the spaces that were accessible to the public.
- Exploring the possibility of hosting a “Foreign Trade Zone” (FTZ) for our region.
- Updated our employee core values to reflect the importance of diversity and inclusion.
- Working with Craft HR Solutions on diversity & inclusion efforts as well as staff evaluation tool.
- Updating EEO statement to be consistent with recent US Supreme Court decision to prohibit discrimination based on sexual orientation.
- Interim finance director services to the Town of Black Mountain ended as the town has hired a finance director. We thank Charlotte for her willingness to take on this role in addition to her many responsibilities at the Council.
- Provided legal services to NCARCOG for the RPO contract with NCDOT.
- Continuing to support our region’s myFutureNC effort to increase postsecondary credential attainment aligned with local workforce needs.
- Weekly COVID-19 response calls have been averaging between 50 – 130 participants.
- Submitted an account on the FEMA disaster recovery portal to be reimbursed for eligible expenses.
- Supporting staff telework needs and many virtual meetings.
- Hosted multiple meetings on behalf of the NC Association of Regional Council of Governments (NC ARCOG).
- Response rates for the US Census in our region and NC are lagging and we are working with local partners to increase the response rates for our four counties. Failure to accurately count all of our population will cost our local governments and communities millions of dollars and will diminish our political representation in the NC legislature and US Congress.
- Working with Susan Russo Klein at Roberts & Stevens PA to move the nonprofit forward, submitting Articles of Incorporation to the NC Secretary of State.

### 4. Aging

- Will receive over 1,200,000 from the CARES Act and must secure the local match for the administrative funds. We believe that the state will provide the funding for the local match. If that does not happen, we have other aging funds that we have identified which can be utilized for the local match.
- In collaboration with AARP, MountainCare Inc. and the Council of Aging of Buncombe County, the Family Caregiver Program is starting a second series of



Virtual Caregiver Chats starting Tuesday, June 30. We have found this as a successful way to address caregivers' social isolation.

- Launching two programs for older adults for support to manage chronic health conditions and/or prevent falls.
- Project CARE services are being delivered as usual except that home visits and face to face enrollments are not happening due to COVID-19.
- Foster Grandparent Program is on pause and federal funder is responsive to the impact of COVID-19, CNCS has authorized a temporary stipend payment to volunteers.
- Senior Companion Program is on pause until it is safe for vulnerable volunteers and clients. Staff, volunteers and clients are in regular contact.
- Family Caregiver Program is offering Caregiver Chats in collaboration with AARPNC, Mountain Care, Project CARE and Council on Aging of Buncombe County.
- Ombudsman Program continues to support those in facilities even with restrictions due to COVID-19. They have delivered masks to facilities and are currently seeking iPads to support telehealth.
- May was "Older Americans Month" and AAA staff have been writing articles on "What Older Americans Month Means to Me." If you have not seen these articles, you have missed an enriching and informative read.

#### 5. Mountain Mobility

- Working to transport individuals to COVID-19 testing sites.
- Seeing continued increases in trips and increased ridership on Trailblazer routes.
- RIDE program experiencing decrease as passengers are opting to stay home.

#### 6. NEMT

- Contract awaiting Buncombe County approval for program year 2020 – 2021. Land of Sky was selected as the provider of this service after a RFP process.

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## 2020 Board of Delegates Meeting Schedule

January 22, 2020  
February 26, 2020  
March 25, 2020  
April 22, 2020  
May 27, 2020 (Budget Presentation)  
June 24, 2020 (Budget Hearing)  
No formal meeting in July  
August 26, 2020  
September 2, 2020  
October 28, 2020  
No formal meeting in November  
December 2, 2020\* (Awards Presentation and Holiday Open House)

Virtual Board of Delegates meetings, via the Zoom platform, begin at 12:30pm.